

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes May 6, 2025

On **Tuesday May 6, 2025**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Kathy Blackburn, Mary Lewis, Larissa DeGraw, Richard Moss & David Flynn. Chris Goyette was absent. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the April 1 2025, meeting was reviewed. A motion to approve the minutes was made by Kathy Blackburn seconded by Larissa DeGraw and unanimously carried.

PUBLIC HEARING 620 WEST AVE: A motion was made from Kathy Blackburn and seconded by Richard Moss to open the public hearing at 7:03PM. All ayes. Motion carried. No one spoke. A motion was made by Richard Moss and seconded by Larissa DeGraw to close the public hearing at 7:05PM. All ayes. Motion carried.

New Business

Sign Application – 538 Main Street-Front façade sign is all one font, black block lettering with a white background. A motion to approve was made by Kathy Blackburn seconded by Mary Lewis. All ayes. Motion carried. A motion was made to accept the vinyl lettering on the front door by Mary Lewis and seconded by Kathy Blackburn. All ayes. Motion carried. The applicant applied to have an illuminated sign in the rear of the building. The illumination would be a pink/purple color and only lit when the business was open. A Motion was made by Kathy Blackburn and seconded by Richard Moss to deny the illuminated sign. All ayes. Motion carried.

Certificate of Appropriateness-116 E Center Street- Painting the front building brown, the color was previously approved for the building next door, 120 E Center St. Painting the awning in the rear of the building that was previously pink to a sea grass green. A motion was made to accept the brown for the front of the building and deny the green for the awning by Mary Lewis seconded by Kathy Blackburn. All ayes. Motion carried.

Sign Application- 116 & 120 E Center Street- The sign will be attached to the already existing bracket. Kathy suggested a black background with white lettering and adding a boarder. The applicant agreed to change the sign. A motion was made by Mary Lewis seconded by Kathy Blackburn to accept the sign with the changes at 116 E Center St. All ayes. Motion carried. A motion was made by Kathy Blackburn seconded by Mary Lewis to accept the sign with the changes at 120 E Center St. All ayes. Motion carried.

Sign Application- 116 E Center Street- Applicant was wanting to put an open sign in the window. There was no picture of the actual open sign that he was going to use. The board took no action.

Site Plan Review- 620 West Avenue- Lee Whedon Library- The Planning Board went through the SEQRA. The board found it was of negative impact. They suggested sending the landscaping plans to the tree board for feedback. Applicant will adjust based off their recommendation. All lights are dark sky compliant. A motion to approve the site plan review contingent on approval of variances by zoning board of appeals and tree board recommendations by Kathy Blackburn seconded by Richard Moss. All ayes. Motion carried.

Rezoning request- 450 W Oak Orchard Street- Rezoning 46.6 acres from Light Industrial to R3 Residential. 8 acres will remain light industrial. The Planning Board did SEQRA part 2 & 3. A motion was made for negative declaration by Mary Lewis seconded by Kathy Blackburn. Richard Moss made a recommendation to the Village Board to rezone the parcel to a Planned Residential Development District instead of an R3 Residential seconded by Kathy Blackburn. All ayes. Motion carried.

Old Business

Building Department Report

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn, seconded by Mary Lewis, and carried. The next Planning Board meeting is scheduled to be held on Tuesday June 3, 2025, at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Halli Long, Secretary