

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes April 1, 2025

On **Tuesday April 1, 2025**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Kathy Blackburn, Mary Lewis, Larissa DeGraw, Richard Moss & David Flynn. Chris Goyette was absent. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the March 4 2025, meeting was reviewed. A motion to approve the minutes was made by Kathy Blackburn seconded by Richard Moss and unanimously carried.

New Business

Site Plan Review – 620 West Avenue-Lee Whedon Library- Application is looking to add a 4800 square foot addition. A new water service is needed for the sprinkler system, removing the current curb cut to add a new one. There will be a screening fence, board on board. All light poles are dark sky compliant, no spillage onto neighbors. The Planning Board suggested swapping out some of the landscaping for more screening plants. The library will need a variance for parking spaces, by code they need 24 but they only have 9 and a variance for the setback. The Planning Board would like to see the plans for photometrics and to refer the landscaping plans to the Tree Board. Mary Lewis made a motion to accept the application as complete seconded by Kathy Blackburn. All ayes. Kathy Blackburn made a motion to make the Village of Medina Planning Board lead agency for the SEQRA seconded by Richard Moss. All ayes. Mary Lewis made a motion to set the public hearing for May 6th, 2025, at 7:05PM seconded by Richard Moss. All ayes. Mary Lewis made a motion to send the site plan application to the Orleans County Planning Board seconded by Larissa DeGraw. All ayes.

Old Business

Rezoning request- 3 Brown Avenue- The property is currently zoned light industrial and requesting the property to be zoned Residential 3. The Planning Board reviewed the short form SEQRA and determined it was of negative impact. A motion was made by Richard Moss and seconded by Kathy Blackburn to accept the negative impact on the short form SEQRA and to write their recommendation to the Village of Medina Board of Trustees. All ayes

Other Business

116 East Center Street-Awning Color- Painting the awning brown like the building. The color was previously denied in January. The owner needs to fill out a Certificate of Appropriateness and supply samples of accepted colors.

State Street Park- New playground going in, does a SEQRA need to be completed? Jess Marciano stopped in to give more information on the plans for the playground.

Building Department Report

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn, seconded by Mary Lewis, and carried. The next Planning Board meeting is scheduled to be held on Tuesday May 6, at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Halli Long, Secretary