

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON JUNE 23, 2025, AT 6:00 P.M. IN THE TOWN OF RIDGEWAY.

Present: Mayor Marguerite Sherman

Trustees Deborah Padoleski, Scott Bieliski, and Jess Marciano

Code Enforcement Gardner, Police Chief Draper, Superintendent of Public Works Jason Watts and Lieutenant Steve Cooley

Attorney Matthew Brooks

Excused: Trustee Mark Prawel and Fire Chief Matt Jackson

Mayor Sherman called the meeting to order at 6:00 p.m.

Mayor Sherman opened the public hearing at 6:05 p.m. A request to re-zone 450 West Oak Orchard Street, tax map number 79.15-1-2 from Light Industrial (LI) to Planned Residential Development (PRD).

Ms. Christina Mason asked if it could be re-zoned to single-family residential.

Mr. Linc Swedrock, from BME Associates said it would be difficult to build affordable single-family homes.

Ms. Linda Limina said she did not think additional apartments were needed in the Village as apartments already attributed to almost 50% of the housing in Medina.

Mr. Swedrock said they were looking into possibly building townhomes.

Mayor Sherman said the Village can determine what it will be re-zoned as.

Ms. Hope Washburn asked how contamination would be handled.

Mr. Sieck stated any contamination would be from the former Fischer Price building and that there hasn't been any contamination detected in decades. He also said Medina has municipal water.

Mr. Yonic Parada asked if there would be a road exiting the property.

Mr. Swedrock said there is a twenty foot right of way to Salt Works Road.

Mr. Scott Carlton asked who owns the property next to the right of way.

Attorney Matthew Brooks said this is a public hearing only addressing the zoning change. It doesn't include any type of plan for the property.

Mr. Carlton said the owners need to provide more details before they are given the green light.

Mayor Sherman said that there would be another process.

Ms. Nyla Gaylord from the United Way said there is a lack of housing for seniors and for families. She said she is part of a housing task force. If they don't start opening doors on housing, the committee will die, and it will become part of Genesee County.

Ms. Linda Limina said she is not against housing, but it needs to be the right type of housing. She said houses in the Village are already in disarray and there isn't the authority to correct the situation.

Mr. Dean Bellack said the purpose is to change the zoning. The plans will come in front of the board. He said Orleans County has decreased in population from 43,000 to 38,000 people. He said additional housing is needed for employers and our schools.

Mr. Ken DeRoller said there is an aging housing stock, and he encouraged the Code Enforcement Officer to clean up properties. He said the board will review the SEQRA process. He said if the right people are in the room, we can come up with a plan. He said you are the highest taxed entity in the Finger Lakes.

Mr. Scott Carlton said there is concern over subsidies and it would need to be managed properly.

Trustee Marciano said the Village Board is hearing their comments and that they are looking to improve Code Enforcement. These discussions are good to have when it comes time to plan what the housing will look like but there are many steps before it goes to the planning stage.

Mr. Bellack said it needs to be economically viable to bring people back into Orleans County.

Mayor Sherman closed the public hearing at 6:39 p.m.

Attorney Brooks said he would need to draft a local law to be published and posted before the board could vote on re-zoning the property. This is tabled until the July 14, 2025, workshop.

Mayor Sherman opened the first public comment period on agenda items.

Ms. Linda Limina asked what the floating circus was.

Mayor Sherman as part of the bicentennial, the floating circus would like to perform on August 6, 2025, in the canal basin. She said this is a free event, however they will accept donations. A letter of support is needed from the board to submit to the canal corporation.

Mr. Tim Elliott requested that the board discuss Code 168, addressing noise in the Village and that the law needs to be defined as to what is unreasonable, loud or disturbing.

Trustee Marciano said this code mirrors the New York State Code and that she has been asked what the board can do about more specific codes.

Mayor Sherman said the Village is currently dealing with complaints in about a certain individual and inaccurate statements are being made. A lot of Village resources are being spent to take care of this issue.

Ms. Kathy Blackburn asked if the Village would be giving up docking space for an AIRBNB.

Mayor Sherman said they do allow docking space for individuals to take a ride on a boat.

Mrs. Heather Hungerford said an AIRBNB is only benefiting one person, asked if they had a permit and if the boat had a sprinkler system.

Trustee Bieliski said it would be generating revenue for the Village, through the occupancy tax.

Attorney Brooks said other places have dedicated spaces and you can't discriminate. The board needs to treat everyone equally. He said there are codes, and the Village board does not license the boats or kayaks, but the board expects the codes to be followed.

Ms. Alison Byrne asked what constitutes enough space.

Attorney Brooks said this is a good problem to have and businesses can feed off each other.

Trustee Marciano said this has been a concern of hers and she dragged her feet on approving North Star Cruises. She said she tries to keep what the Village can control at the forefront, and she didn't think they could deny anyone in the canal basin. She said she did not think allowing an AIRBNB dock space is setting a precedent. She said the precedent was already set by allowing North Star Cruises to have a dedicated dock space.

Mr. Tom Byrne asked if there were five slips available and that there would be four occupancies in a five-occupancy basin.

Superintendent Watts said the docks haven't even been filled.

Mayor Sherman said she has been communicating with the canal corporation, and it is a good problem to have businesses in our canal basin. It will bring visitors. She said everything is a trial right now.

Mr. Brian Hellner said his concern is if the houseboat is safe. Homemade vessels need to be inspected.

Mrs. Heather Hungerford asked how people will be motivated to work on their property if there is a cheaper way. She said this is about the future of Medina and if there is a limit.

Mr. Rollin Hellner said people don't go somewhere for an AIRBNB. He said people come to Medina because of North Star Cruises.

Mayor Sherman said there are AIRBNBs on the water in Amsterdam. This is something different in Medina. She said bicyclists camp in the grassy area in the canal basin. They may decide to use the AIRBNB.

Ms. Linda Limina said an AIRBNB is another experience and everyone looks for something different.

Trustee Padoleski said someone may visit Medina, take a ride on North Star Cruise, go kayaking, have dinner or shop on Main Street and then decide to have a glass of wine on the deck of the AIRBNB that evening. Everyone is different in the things they enjoy doing.

Mr. Tim Elliott said he can see the docks from his home and the docks have not ever been filled. He said this is why you have a one-year permit.

Mayor Sherman said there is additional docking space on the other side of the canal basin.

Mayor Sherman said the YMCA is requesting to provide free recreational kayaking and hydro biking in the canal basin from June 26, 2025, to August 9, 2025, with one-hour slots running from 1:30 p.m. to 8:30 p.m. on Thursdays, Fridays and Saturdays. Mr. Coby Albone said participants can register through Eventbrite and the program is free to the public. He said they anticipate around two thousand participants. He said private funding was donated for the event. Mr. Albone said there are lifeguard certified staff on site, the equipment is inspected, and staff are in the water with the participants. He said the bikes would remain locked at the docks and the kayaks are locked up in a trailer at night.

Lieutenant Cooley suggested having throw rings in case of an incident. Superintendent Watts said there would be room for all four bikes.

A motion was made by Trustee Marciano and seconded by Trustee Padoleski. The YMCA is allowed to place kayaks and water bikes in the canal basin for their Canal Club Initiative running June 26, 2025, to August 9, 2025, pending the Village receives a certificate of insurance in the amount of \$2,000,000.00 and the Village is named as an additional insured.

All ayes  
Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Bieliski. Donations received in the amount of \$3,570.00 are accepted to be used specifically for the Hometown Heros program.

A vote was taken.

Trustee Bieliski

Aye

Trustee Padoleski

Aye

Trustee Marciano      Opposed      Mayor Sherman      Aye

Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Padoeski. The donation received from Re-Leaf Medina in the amount of \$229.00 is accepted.

All ayes  
Motion carried.

A motion was made by Trustee Padoleski. The Clerk-Treasurer is authorized to make a budget medication, increasing budget account code A8560.41 in the 2024-2025 budget in the amount of \$229.00 and is authorized to pay Schichtels Nursery \$229.00 out of account code A8560.41.

All ayes  
Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Marciano. Mayor Sherman is authorized to send a letter of support to the Canal Corporation, allowing the Floating Circus to perform in the canal basin on August 6, 2025.

All ayes  
Motion carried.

Trustee Marciano said a resolution was posted to the Village website in support keeping the Job Corps open. A motion was made by Trustee Marciano, in support of keeping the Job Corps open.

Trustee Padoleski said that although she supports the job corps personally, she did not think a resolution was necessary. Trustee Bieliski said he was abstaining as his company works for job corps throughout the nation.

No action was taken.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. The Medina Central School District is allowed to hold an intramural basketball program at Butts Park from June 30, 2025, to August 7, 2025, from 9:00 a.m. to 12:00 p.m. Monday through Thursday.

All ayes  
Motion carried.

Mayor Sherman said a certificate of insurance had already been received from the Medina Central School District, naming the Village of Medina as an additional insured.

Clerk-Treasurer Burgess said she had forwarded an email to the board for their consideration on changing the Village's renewal date from October 1st to June 1<sup>st</sup>. She said she had talked to the agent and the premium for this year would be pro-rated from October to May. Mayor Sherman said this would help during the budget process, having the dates align with the fiscal year.

The board was in agreement, to change the renewal date and asked Clerk-Treasurer Burgess to contact Gallagher Insurance requesting the renewal date is changed to June 1<sup>st</sup>.

Mayor Sherman said she was using the same lease agreement for the AIRBNB as for North Star Cruises. She said she had talked to Superintendent Watts and suggested changing \$100.00 for the season to provide water and electricity to the AIRBNB. Mayor Sherman said it would be a one-year lease.

Trustee Padoleski said she loved the idea. It is unique and it would be good for Medina. She asked if there were safety requirements through AIRBNB.

Attorney Brooks said AIRBNB has its own rules and the Village would want to make sure it is inspected and has all the certifications.

The matter was tabled.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. Clerk-Treasurer Burgess is authorized to publish an RFP for the New York Forward Wayfinding Signage project.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. Clerk-Treasurer Burgess is authorized to publish an RFP for the New York Forward Local Revitalization Canal Basin project.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. Clerk-Treasurer Burgess is authorized to publish an RFP for the EV Charging Stations project.

All ayes  
Motion carried.

Mayor Sherman said she had talked with G&G Grant Writing and to pursue grant funding through the Office of Community Renewal for a Fire Station Addition, the board would need to hold a public hearing to hear from the public on the project.

Trustee Padoleski said the Village could only receive up to a million dollars and that it seemed premature.

Trustee Marciano said she thinks it has been postponed, and it is appropriate to look for funding.

Trustee Bieliski said he would like to hear from the public.

Attorney Brooks said with any CDBG project, a public hearing is required before you can move forward with a grant application. Mayor Sherman said there is a ladder truck that will be on the way.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. A public hearing is scheduled for July 14, 2025, at 6:05 p.m. to hear public input on pursuing a grant through the Office of Community Renewal for the fire station addition.

A vote was taken.

Trustee Bieliski	Aye	Trustee Marciano	Aye
Trustee Padoleski	Nay	Mayor Sherman	Aye

Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Bieliski.

WHEREAS, the Friends of Medina Parks via Medina's Rotary Club is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project to be located (location), a site located within the territorial jurisdiction of this Board; and

WHEREAS, as a requirement under the rules of this program, said not-for profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, be it resolved by this august body that the Board of Medina hereby does approve and endorse the application of Friends of Medina Park via Medina's Rotary Club for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project known as (project title) and located within this community.

If the project is taking place on municipally-owned land, the following must be added:

And further, it is resolved that, should Friends of Medina Park via Medina's Rotary Club be unable to do so, said property shall be forever maintained by Medina as a municipal park in this community consistent with the rules promulgated by OPRHP.

All ayes  
Motion carried.

Trustee Bieliski said he would like to propose a deed and title search on the property located at 115 Pearl Street to ensure there isn't a lien on it. Trustee Bieliski said it would facilitate parking in the Village. Attorney Brooks said the cost to have a deed and title search performed should be under \$1,000.00.

A motion was made by Trustee Bieliski and seconded by Trustee Padoleski. Attorney Brooks is authorized to conduct a deed and title search on 115 Pearl Street, with the costs paid out of A1420.4.

All ayes  
Motion carried.

Police Chief Draper said he would like to update changes to the school zones and signage on Gwinn Street and W. Oak Orchard Street to be consistent with current State Department of Transportation regulations and it would make the area safer. He said the first step would be holding a public hearing to amend the Village code.

A motion was made by Trustee Bieliski and seconded by Trustee Padoleski. Attorney Brooks is authorized to draft a local law to amend the Village Code 236-7.

All ayes  
Motion carried.

Clerk-Treasurer Burgess said she had submitted documentation to the board to review outstanding parking tickets dating back to 2016. She said her office had been diligent on resending notices, however some have been returned as non-deliverable from the post office. She said Account Clerk Laura Howland had been cross-referencing Village owned property and water accounts to see if she could find a current address. Attorney Brooks said the board could choose to void the tickets or turn over to a collection agency. Clerk-Treasurer Burgess said there was currently \$5,115.00 in parking tickets returned as undeliverable.

A motion was made by Trustee Padoleski and seconded by Trustee Bieliski. The parking tickets totaling \$5,115.00 that have been returned to the Clerk's Office as undeliverable are voided.

A vote was taken.

Trustee Bieliski	Aye	Trustee Padoleski	Aye
Trustee Marciano	Nay	Mayor Sherman	Aye

Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. The Police Department owned pistols are declared surplus and may be used as a trade in on twelve new 9mm with red dot sights pistols.

All ayes  
Motion carried.

A motion was made by Trustee Bieliski and seconded by Trustee Padoleski. Police Chief Draper is authorized to purchase twelve new 9mm Glocks with aimpoint sight and accessories, using State Bid pricing, totaling \$9,698.60 to be paid for out of the police equipment savings account.



All ayes  
Motion carried.

The Unifirst agreement was tabled.

A motion was made by Trustee Bieliski and seconded by Trustee Padoleski. The 2018 John Deere 624k II loader, vin 1DW624KZAHF683914, is declared surplus in the amount of \$80,000.00 and may be used as a trade in for a 2025 John Deere 624 P-Tier Wheel Loader.

All ayes  
Motion carried.

A motion was made by Trustee Bieliski and seconded by Trustee Padoleski. To accept the State Bid purchase price of \$170,000.00 from Five Star Equipment for the purchase of a new 2025 John Deere 624 P-Tier Wheel Loader, 1DW624PAVSLX24620, to be paid by CHIPS funding.

All ayes  
Motion carried.

A motion was made by Trustee Bieliski and seconded by Trustee Padoleski. Superintendent Watts is authorized to purchase two buckets from Bobcat of Batavia, for the purchase price of \$3,440.00. Clerk-Treasurer Burgess is authorized to amend the 2025-2026 budget, increasing A5110.2 from \$3,000.00 to \$3,440.00 with the additional \$440.00 to be paid for out of contingency.

All ayes  
Motion carried.

A motion was made by Trustee Bieliski and seconded by Trustee Marciano. Lauren Rothman is appointed to the position of part time laborer to mow the Village of Medina parks for up to twenty-four hours a week at \$20.00 per hour, up to twenty weeks.

All ayes  
Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Bieliski. The Medina Central School District is authorized to use Boxwood Cemetery for their Cross-Country team to compete on Tuesday September 16, 2025 and possibility a Tuesday in October, 2025. A certificate of Insurance has been received by the Medina Central School District naming the Village as an additional insured.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. The Medex invoice for account 9887388 for services rendered by the Medina Fire Department in the amount of \$396.78 is voided.

All ayes

Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Padoleski. Clerk-Treasurer Burgess is authorized to amend the 2024-2025 sewer budget from \$1,256,195 to \$1,316,195 due to emergency repairs and engineering costs mandated by the EPA.

All ayes  
Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Marciano. The bills as submitted are authorized for payment, except for a Galls invoice totaling \$67.06.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Padoleski. The Minutes of May 19, 2025, and June 9, 2025, are accepted as submitted.

All ayes  
Motion carried.

Mayor Sherman said she had received a request from Bay Crane Services to transport two transformers via Gwinn Street and North Avenue. The matter was tabled.

Lieutenant Cooley said there are fire prevention activities that the department participates in at Head Start, the School as well as performing CPR classes. He said it will cause overtime since staffing is down.

Trustee Marciano said these are important events but anytime she does something in another community, there is a cost associated with it. She didn't know if those services needed to be free.

Trustee Bieliski said he agrees that those services are valuable, but everyone wants to put the cost on the Village of Medina taxpayers.

Mr. Steve Long said Double Dips would like to hold a Firefighter's Night. Mayor Sherman said if things like this happen, the board needs to decide how to move forward.

Ms. Hope Washburn said we are a poor community and Head Start is non-for profit.

Trustee Marciano said she can't justify putting the cost on the taxpayers and people are coming to her. She asked if the volunteers could provide these programs.

Lieutenant Cooley said there is already a fee schedule in place for some of these programs. The matter was tabled until the workshop meeting on July 14, 2025.

Police Chief Draper said Orleans County Dispatch was transitioning their computer system. He said his department had 558 calls for service. He thanked Fire Chief Jackson for his years of service at the Village.

Code Enforcement Gardner said he spoke with Jim Luckman at the Medina Hospital. He said they would be demolishing a hospital owned property and turning it into a parking lot. He said Stonehurst would be used as an AIRBNB, and they would need a special use permit. He said he met with Mr. Tom Snyder and his engineer and that he had written a letter and provided a survey map to provide the eight required parking spots. He said he had six cases in Ridgeway Court. Two were resolved, two were no shows, one was on the way to being resolved and the other was the Fuller building.

Superintendent Watts said they had been busy cutting trees around signs and low hanging branches, the splash pad is open. He said the signs are in for the disc golf course. He said milling and paving was complete but there would be some work re-done on Gwinn Street. He said they had replaced two valves at Park Avenue and Genesee Street, crews were fixing low manhole covers and a pump was replaced at Kennedy Circle lift station. New down spouts were installed on the chapel at Boxwood Cemetery. He said Bill Chmylak had passed the Wastewater Treatment Plant Assistant Operator test.

Lieutenant Cooley said there were 162 total responses so far in the month of June, 27 were fire and 135 were EMS. He said year to date there were 148 fire responses and 1062 EMS responses. He said there would be platoon adjustments to reduce overtime. They had firehouse tours for third graders, assisted the DPW with boat retrieving a floating dock. CPR/AED was taught to 21 students. He said in the month of June there was 128 hours of training for EMS and 95 hours of fire training.

Attorney Brooks said he was working on the Flood Damage Prevention Law. He said the proposed law needed to be in place and submitted to the State for review by August, with the law being passed by October.

Trustee Marciano said National Night Out would be held on August 5, 2025, from 5:30 p.m. to 8:00 p.m. She said she wished Chief Jackson the best.

Mayor Sherman said the Albany Symphony would be performing on July 2, 2025, and there were a lot of events planned for that day.

Mayor Sherman opened the second public comment period.

Ms. Hope Washburn said in the middle of Orient Street there is not proper drainage and the fire hydrant in front of her home hasn't worked for over twenty years. Superintendent Watts said the hydrant on Orient Street is on the list to replace. He said he would need to contact soil and water about the drainage problem.

Ms. Carol Callina said the trees parallel to West Avenue need to be trimmed. She also asked about the unregistered vehicles at the corner of Prospect Avenue and Park Street, that they are an eyesore.

Ms. Gabrielle Barone asked if the Office of Community Renewal has funded the type of grant the Village is looking to apply for. She said the EDA has completed thirty-five CDBG grants and if you speak with someone at the Office of Community Renewal, they will give you the dollar amount that you can apply for.

Mr. Jim Hemingway said the Republican Primary is on Tuesday June 24, 2025, with the polls open from 6:00 a.m. to 9:00 p.m. He said it is time for the Village of Medina and the Town of Shelby to work together.

Ms. Linda Limina asked if the Fire Department could provide figures on the outside the Village calls for both fire and EMS.

Mr. Scott Carlton asked if there was an updated zoning map. Mayor Sherman said she would look into it.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. The meeting is adjourned into executive session at 9:29 p.m. to discuss collective bargaining negotiations.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Padoleski. The meeting is reconvened at 10:55 p.m.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. Clerk-Treasurer Burgess is authorized to cancel Gall's invoice number 031644989 totaling \$272.73 and invoice 031632955 totaling \$67.06.

All ayes  
Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Bieliski. Final payment in the amount of \$5,831.70 may be paid to Firefighter Schreader and final payment in the amount of \$4004.98 may be paid to Firefighter Petry for unused vacation, personal time and compensation time.

All ayes  
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Bieliski. The meeting is adjourned at 11:00 p.m.

All ayes  
Motion carried.

Respectfully submitted,

Jada A. Burgess  
Clerk-Treasurer

DRAFT