

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes January 7, 2025

Public Hearing for SUP 409-413 Main St 7:03 pm- Bonnie Heck and her husband presented the board with their concerns regarding parking involved with this proposed project. The board informed them that the SUP for residential in the historic district requires the landlord to provide parking. The location and arrangements of that parking is up to the landlord to arrange.

With no further comments a motion was made to close the public hearing first by Chris, second by Mary. Unanimously carried. Ending at 7:14pm.

On **Tuesday January 7, 2025**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Kathy Blackburn, Mary Lewis, Larissa DeGraw, Chris Goyette, Richard Moss & David Flynn. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the December 3, 2024 meeting were reviewed. A motion to approve the minutes was made by Kathy seconded by Chris and unanimously carried.

New Business

Certificate of Appropriateness- 418-422 Main St- Jim Mirand was present on behalf of the knights of Columbus requesting approval of CofA for installing an exterior lift. Several questions arose by board members including a concrete pad for ADA accessibility. Color was discussed along with safety bollards for cars and handicap accessible parking spots. This application was tabled, first by Chris, second by Kathy, unanimously carried.

Old Business

Sign Application- 543 Main St – Mera Hair Co.- Business owner Baillie McPherson was present to discuss her sign application. After much discussion, a motion was made to approve with the stipulations that the signage on the doors is either removed or changed to match the other Mera signs font. The window with three other business names is to be simplified with less wording and only Business names. Motion first by Kathy, seconded by Chris. All ayes, motion carried.

Certificate of Appropriateness- 116 E Center St – An application was submitted by Mike Prezioso to approve already installed colors on the front and rear façade of the location. The use of the color options chosen is not harmonious within the character of the historic district and the surrounding buildings. New colors need to be presented to the board for approval prior to applying to the building. A motion was made by Kathy to deny this application as presented, seconded by Chris, all ayes, unanimously carried.

Special Use Permit/Site Plan- 409-413 Main St – SEQR was completed and designated negative for impact. Motion first by Chris and second by Kathy, unanimously carried. A motion was made to approve this SUP if the landlord can secure the parking needed along with a location and copy of the parking agreement. Parking details must be documented with the Building Code office and must maintain 8 spots provided routinely. Failure to do so, the Special Use Permit will be revoked along with a Certificate of Occupancy. Proper storage and refuse removal must also be out of public view. Kathy was first to make this motion, seconded by Chris, All ayes, unanimously carried.

Other Business

None

Building Department Report

Dan Gardner suggested the board to look at the definitions of R3 zones for future reference.

Adjournment

With no additional business before the Board, a motion to adjourn was made by Chris Goyette, seconded by Kathy Blackburn, and carried. The next Planning Board meeting is scheduled to be held on Tuesday February 4, 2025 at 7pm in the Council Chambers of Village Hall.

Respectfully submitted,
Mary Lewis
Planning Board Member