

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes February 4, 2025

On **Tuesday February 4, 2025**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Kathy Blackburn, Mary Lewis, Larissa DeGraw, Richard Moss & David Flynn. Village Code Enforcement Officer Dan Gardner was also present. Christopher Goyette was absent.

Minutes of the January 7, 2025 meeting were reviewed. A motion to approve the minutes was made by Kathy, seconded by Mary, passed unanimously.

New Business

Certificate of Appropriateness- 511 Main St- Matthew Kennedy- Kennedy Real Estate Team. Application was submitted for a vinyl sign to be placed on glass windows and door. The sign presented was cluttered with multiple signs and excess wording. After discussion amongst the board, a motion was made to approve with the following conditions- On the large window, remove '@Keller Williams Realty WNY' underneath the blue Kennedy Real Estate Team logo, shrink the Equal housing Opportunity logo to the same height as the KW logo at the bottom. The graphics on the door, remove 'KW' logo as it is already on the large window. The Mallard House' logo is allowed and at the size presented in the application. The side window facing north, no names, titles or phone numbers are approved for this exterior window. A motion was made by Kathy with the previous stipulations and seconded by Richard, all ayes, unanimously carried.

Sign Application- 439 Main St – Hans's Bakery on Main - Business owner Hans Rosentreter was present to discuss his sign application. After some discussion with the board, a motion was made to accept the presented vinyl sign to be placed on each (2) window surfaces along with business hours and a small version of the bread logo on the door. Motion was made by Kathy and seconded by Larissa, all ayes, unanimously carried.

Sign Application- 422 Main St – Mistle Toe & Holly - Business owner Donna is requesting to put an oval shaped painted wooden sign mounted on the façade of 422 Main St. A motion was made to approve the sign and to paint the door red but

without the Christmas garland and bows as a permanent attachment. Motion was first made by Kathy and seconded by Larissa, all ayes, carried.

Re-zoning Request- A request was received by the residential owner of 3 Brown Ave. The home is within the edge of the Light Industrial Zone bordering an R3 zone. A motion was made to declare the Village of Medina Planning board as the lead agency for SEQR review. First by Mary, seconded by Richard, all ayes, carried. A second motion was made to refer to the County Planning Board for review, first by Richard and second by Kathy, all ayes, carried.

Old Business

Certificate of Appropriateness- 418-422 Main St- Knights of Columbus elevator lift- Jim Mirand came back to the board with some answers to previous questions. After some discussion, a motion was made to approve the elevator lift with the understanding that in order to maintain their CofA all proper NYS Elevator maintenance and regulations and handicap accessibility needs to be maintained in the parking area. A motion was made by Kathy and seconded by Larissa, all ayes, carried.

Other Business

Joe Cardone approached the board regarding the Village sign law relating to digital light up signs. The board discussed a few things but took no action.

Building Department Report

Dan Gardner suggested the board to look at the definitions of R3 zones for future reference.

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy, seconded by Richard, all ayes and carried.
The next Planning Board meeting is scheduled to be held on Tuesday March 4, 2025 at 7pm in the Council Chambers of Village Hall.

Respectfully submitted,
Mary Lewis
Planning Board Member