

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY SEPTEMBER 23, 2024, AT 6:00 P.M. IN THE RIDGEWAY TOWN HALL.

Present: Mayor Marguerite Sherman

Trustees Jess Marciano, Diana Baker, Deborah Padoleski, and Mark Prawel

Police Chief Todd Draper, Fire Chief Matthew Jackson, Code Enforcement Officer Daniel Gardner and Superintendent of Public Works Jason Watts

Excused: Attorney Matthew Brooks

Mayor Sherman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

Mayor Sherman opened the first public comment period. No interested persons wished to speak.

Mayor Sherman discussed old business, stating she had met with the Department of Environmental Conservation at the former Starlite Dry Cleaners location on August 27, 2024. She said the DEC was continuing to do testing and that the process would take a few years. She said the sink hole by the lift bridge was being monitored by the Canal Corporation. She said the Canal Corporation was also working on a design for the ten-million-dollar project that would be going on the other side of the canal. She said the Village may need to do asbestos testing relating to the fire station addition. Mayor Sherman said when she attended the NYCOM conference, she had asked about the status of the bed tax that had passed both the House and the Senate. The bill was waiting to be signed by the Governor.

Mayor Sherman said Deputy Clerk-Treasurer Herbert had been working on getting Columbarium pricing. She said Alabama currently charges \$300.00 per opening; Mount Albion charges \$200.00; Cold Springs charges \$474.50; which includes sealing; and Hartland charges \$445.00, which also includes sealing. Trustee Baker asked if the Boxwood Cemetery Commission had made a recommendation. Mayor Sherman said the Commission was still in the process of reviewing and updating the by-laws. The matter was tabled.

Mayor Sherman said the board had received three RFP's for a grant writer and all had attended the board meeting to answer any questions from the board.

Trustee Padoleski made a motion to hire G&G Municipal Consulting and Grant Writing at a cost of \$28,900.00 which would include up to ten grants. Trustee Marciano seconded the motion for discussion. She asked if the board preferred yearly instead of hourly, at \$150.00 per hour. She said for a little more money, O'Connell and associates had proposed \$36,000.00 for a year and that was for an unlimited number of grants. Trustee Baker said if they are looking to get the most out of the grant writing, G&G limits the Village by only writing up to ten grants. Mayor Sherman said if a grant writer writes ten grants, that is a lot and that some of the smaller grants can be done by the Village. Trustee Padoleski says G&G falls more in line with what was budgeted.

A motion was made by Trustee Padoleski and seconded by Trustee Marciano. G&G Municipal Consulting and Grant Writing is hired for the 2024-2025 fiscal year, which will include up to ten grants, five foundation grants free of charge and G&G will honor the \$150.00 per hour for any additional grants.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The Medina Sports Boosters are allowed to hang a homecoming banner across Main Street from September 23, 2024, to September 30, 2024.

All ayes
Motion carried.

Mayor Sherman said she would be following up with Brandi Zavitz to find out the Village's role in the grant that she is pursuing to paint a mural in the dog park. She said she is also following up with the Canal Corporation, New York Forward and the Planning Board on the mural Ms. Zavitz is asking to paint in the canal basin.

Mayor Sherman said she had received a request from Teresa Wilkins to hold the Twelfth Annual Home for the Holidays 5K on November 30, 2024, from approximately 9:00 a.m. to 10:30 a.m. They are asking that the Village of Medina Police Department assist to ensure a safe start at the beginning of the event. A Use of Municipal Facilities agreement has been submitted, along with a certificate of insurance.

A motion was made by Trustee Padoleski and seconded by Trustee Prawel. The request to hold the Home for the Holidays 5K race on November 30, 2024, is granted.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Trick or Treat hours will be from 5:30 p.m. to 7:30 p.m. on October 31, 2024.

All ayes
Motion carried.

A motion was made by Trustee Padoleski and seconded by Trustee Marciano. Mayor Sherman is authorized to call for the Police Sergeant Civil Service list.

All ayes
Motion carried.

Mayor Sherman said One Church was requesting to hold their fourth annual Trunk or Treat on October 26, 2024, from 3:00 p.m. to 8:00 p.m. and were requesting to use the vacant lot at the corner of West Avenue and Park Avenue. Trustee Prawel said he did not think they should be parked on the grass, especially this time of year. Trustee Marciano said she wasn't concerned about the grass being torn up, since the lot is not in use. Trustee Padoleski said she was also thinking of future requests. Mayor Sherman suggested allowing them to use the paved area.

A motion was made by Trustee Prawel and seconded by Trustee Padoleski. One Church is allowed to use the paved area around the Clerk's Office for their trunk or treat and the grass area for their activities.

All ayes
Motion carried.

A motion was made by Trustee Prawel and seconded by Trustee Marciano. The following items are declared surplus:

2009 Chevy Ambulance - 1GBJG316991171829

2004 Ford F350 pickup – 1FTSF31S04ED45207

2006 Ford F350 Dump with plow – 1FTWF33Y16EA85714

Hook Flat deck

3- Hook 30-yard dumpsters

2 sets of rear Tahoe seats from cop cars

Skate Park ramp

10- concrete barriers

All ayes
Motion carried.

Mayor Sherman said a third quote is still pending on the pipe repair on East Center Street. The matter was tabled.

The water bill request was tabled.

A motion was made by Trustee Padoleski and seconded by Trustee Marciano. \$4,000.00 in donations is accepted to be used specifically for the Parade of Lights Event.

All ayes
Motion carried.

Trustee Marciano stated she would like the funding of this event moved to another organization.

A motion was made by Trustee Baker and seconded by Trustee Padoleski. The standard workday as submitted by Trustee Prawel is approved.

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
MARK PRAWEL			VILLAGE TRUSTEE	04/01/24-03/31/2026	6	3.87	<input type="checkbox"/>	QUARTERLY	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

A vote was taken.

Trustee Padoleski	Aye	Trustee Baker	Aye
Trustee Prawel	Abstain	Trustee Marciano	Aye

Motion carried.

A motion was made by Trustee Baker and seconded by Trustee Padoeski. The minutes of August 26, 2024, and the minutes of September 9, 2024, are accepted as submitted.

All ayes
Motion carried.

A motion was made by Trustee Padoleski, pending the procurement paperwork is submitted for the Thruway Spring invoice and the Basil Ford invoice, the bills as submitted are authorized for payment. The motion was seconded by Trustee Marciano.

All ayes
Motion carried.

Mayor Sherman noted that the workshop meeting would be held on Columbus Day.

A motion was made by Trustee Padoleski and seconded by Trustee Prawel. The workshop meeting is moved from October 14, 2024, to October 17, 2024.

All ayes
Motion carried.

Superintendent of Public Works Watts said concrete pads were poured for benches in Pine Street Park and would be working on placing concrete pads in other parks. A water leak on Howell Parkway had been repaired as well as a service leak on East Center. A new plow and salter were installed on the new F550. They have been working on sewer cleaning. He said he had met with the EPA to inspect Brunners. The wastewater treatment plant roof had been repaired and they were also working on painting. Brush pick up would be on October 7, 2024, and the department would go back to regular hours on September 30, 2024.

Code Enforcement Garder said he had performed an inspection at 400 Ohio Street. He had also inspected a new house that was being built on Zacher Drive. He said the Zoning Board meeting on October 2, 2024, would be starting at 6:00 p.m. instead of 7:00 p.m.

Police Chief Draper said Officers Joy and Ferris would be finishing their supervised field training and are expected to be complete with the training by mid to late October. He said this would help alleviate some of the overtime. He said Officer Holtz had attended a two-day Advanced Roadside Impaired Driving Enforcement Training.

Fire Chief Jackson said Firefighters Petry and Kyle are in week nine and continue to do well at the Fire Academy. The annual Medina Fire Department Open House would be held on Saturday September 28, 2024, from Noon to 4:00 p.m., with the memorial service taking place at 11:00 a.m. He said the annual Fire/Police ball would be held on October 19, 2024, at the Sacred Heart Club. He said crews had responded to a person in a wheelchair that had fallen into the canal. Crews arrived on scene, secured the person with a rope and floatation vest. Another crew launched the rescue boat, removing the person from the water. After an assessment the individual was found to be uninjured.

Mayor Sherman said that Boxwood at Night would be held on October 5th, 2024, starting at 7:00 p.m.

Clerk-Treasurer Burgess thanked the board for budgeting for herself and her Deputy to attend fall training school. She said it is always a beneficial learning experience.

Trustee Baker said October is Fair Housing Month. She said she would be holding office hours on October 18, 2024, from 9:00 a.m. to 11:30 a.m.

Trustee Marciano said she had received complaints about cars parking at the corner of East Oak Orchard and Church Street and that it is hard to see around. She asked that the police department keep an eye on this intersection to see if there is a problem.

Mayor Sherman opened the second public comment period.

Carol Callina asked if Gallagher's Hill was granted a permit to perform fireworks and that they were going off at 11:30 p.m. at night. She said this is a residential area and that the neighbors should be notified. She also asked if children should be wearing helmets when riding bikes. Police Chief Draper said he believed if the child is under sixteen, they should be wearing a helmet, but he would check.

Kate Hardner, organized of For Cluck's Sake, Stop the Backyard Chicken Ban addressed the board. She asked the board to amend Article VI, Chapter 254-57, Harboring of Animals to allow people to own backyard or household chickens.

Mayor Sherman asked that she email both the Planning Board and Code Enforcement Officer with her information.

Ms. Hannah Villeyas also addressed the board, asking to amend the ordinance, allowing chickens.

Ms. Gabrielle Barone thanked the board for moving forward with Phase One for the Fire Station Addition and noted that they were taking a proactive approach. She also asked that the grant writer consider streets and neighborhoods when pursuing grants. Ms. Barone stated the Pedestrian Bridge project is an important project that several municipalities gave up their OCR funds for. Trustee Marciano stated that they are on track to finish up the project in October of 2025.

A motion was made by Trustee Padoleski and seconded by Trustee Prawel to move into executive session at 7:05 p.m. to discuss a contractual negotiation. Trustee Marciano and Trustee Baker opposed, requesting that the Town of Yates Ambulance Contract be discussed in an open

meeting. Mayor Sherman said that she was calling for an executive session regarding this issue per the advice of the municipal attorney.

A vote was taken.

Trustee Prawel	Aye	Trustee Baker	Opposed
Trustee Padoleski	Aye	Trustee Marciano	Opposed
Mayor Sherman	Aye		

The meeting was moved into executive session at 7:05 p.m.

A motion was made by Trustee Marciano and seconded by Trustee Padoleski.
The meeting is reconvened and subsequently adjourned at 7:22 p.m.

All ayes
Motion carried.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer