

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes July 2, 2024

On **Tuesday July 2, 2024**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Chris Goyette, Kathy Blackburn, Mary Lewis, Larissa DeGraw and Richard Moss. David Flynn was excused. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the June 4, 2024, meeting was reviewed. A motion to approve the minutes with a correction to the date of the next meeting was made by Larissa DeGraw seconded by Mary Lewis and unanimously carried.

New Business

Certificate of Appropriateness- 414 Main Street- Requesting to take off current window coverings on the back side of the building to replace with composite siding. The board discussed that they wouldn't be returning the windows to the original historic windows. The board wants to consult SHPO. No Action taken.

Old Business

Site Plan Review- 320 N Main Street-Hartways- Hartway Motor declined B&L Consultants to review the submitted plans. A solid white vinyl fence and lighting were added to the plans. There wasn't anything added about the grading for the drainage. The site plan was approved with the following conditions. There needs to be photometrics to eliminate any white light on surrounding properties. A letter needs to be submitted from an engineer signing off that the current proposed drainage plan won't flood surrounding properties and that the 2 existing catch basins are of adequate size to handle the additional water runoff. The letter should also state that if there are no changes to the plans, they will take full responsibility of any issues that arise and that it will be rectified by Hartways. Motion was made by Kathy Blackburn and seconded by Chris Goyette. All ayes. Motion carried.

Other Business

Building Department Report

Adjournment

With no additional business before the Board, a motion to adjourn was made by Chris Goyette, seconded by Mary Lewis, and carried. The next Planning Board meeting is scheduled to be held on Tuesday August 6, 2024, at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Halli Long, Secretary