

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn
Mary Lewis

Larissa DeGraw
Richard Moss
David Flynn

Village of Medina Planning Board Meeting Minutes May 7, 2024

On **Tuesday May 7, 2024**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Kathy Blackburn, Mary Lewis, Larissa DeGraw, Richard Moss, and David Flynn. Chris Goyette was absent. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the March 5, 2024, meeting was reviewed. A motion to approve the minutes was made by Mary Lewis seconded by Kathy Blackburn and unanimously carried.

Old Business

New Business

Sign Application- 521 Main Street- DAVIDLLO-. They are using the old sign that was there for previous business, going over top of it with vinyl, using the same brackets. The sign is white background with black lettering. A motion was made by Kathy Blackburn seconded by Larissa DeGraw to accept the application. All ayes. Motion carried.

Sign Application- 511 Main Street- Premier Cleaning – Vinyl signs were stuck on the window. There can't be no more than 2 signs per store front. According to the Village Code 259-39 M (3) (a-f) the sign was denied. A motion was made by Mary Lewis and seconded by Kathy Blackburn to deny the application. All ayes. Motion carried.

Special Use Permit- 445 E Center Street- Class A Home Business- Pet Grooming will be in her home, 1 client at a time. There will be no signage. A motion was made to send application to Orleans County planning board by Kathy Blackburn seconded by Larissa DeGraw. All ayes. Motion carried. A motion was made to set a public hearing date for June 4, 2024, by Kathy Blackburn seconded by Richard Moss. All ayes motion carried.

Site Plan Review-320 North Main Street- Hartway Motors-They will be taking down an existing building in the back of the lot and building an extension on the current building. They will be adjusting the grade of the parking lot to help with drainage. The Planning board will be sending plans to the village engineer Barton & Loguidice for review. Mary Lewis made a motion to accept the application as complete seconded by Kathy Blackburn. Mary Lewis made a motion to send the application to Orleans

County planning board seconded by Kathy Blackburn. A motion was made by Mary Lewis to make the Village of Medina Planning Board lead agency for the SEQRA seconded by Richard Moss. All ayes. Motion carried.

Other Business
Building Department Report

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn, seconded by Mary Lewis, and carried. The next Planning Board meeting is scheduled to be held on Tuesday June 4, 2024, at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Halli Gray, Secretary