

MINUTES OF THE ANNUAL MEETING OF THE VILLAGE OF MEDINA BOARD OF TRUSTEES HELD ON MONDAY APRIL 1, 2024, AT 5:00 P.M. IN THE SENIOR CITIZENS CENTER

Present: Mayor Marguerite Sherman

Trustees Jessica Marciano, Diana Baker, Deborah Padoleski and Mark Prawel

Mayor Sherman called the meeting to order with the pledge of allegiance to the flag. Clerk-Treasurer Burgess administered the oath of office to newly elected Mayor Marguerite Sherman. Mayor Sherman administered the oaths of office to elected Board Members Deborah Padoleski and Mark Prawel.

A motion was made by Trustee Marciano and seconded by Trustee Baker regarding the following appointments:

Deborah Padoleski is appointed Deputy Mayor for a term of one year;

Diana Baker is appointed Fair Housing Officer for a term of one year;

Todd Bensley is appointed Village Historian for a term of one year;

Jada Burgess is appointed as Clerk-Treasurer and Miranda Herbert is appointed to Deputy Clerk-Treasurer for two-year terms.

Jada Burgess is appointed as Registrar and Miranda Herbert is appointed as Deputy Registrar for one-year terms.

All ayes
Motion carried.

A motion was made by Trustee Baker, seconded by Trustee Padoleski regarding the following appointments:

Luann Howe and Jamie Wagner are appointed to the Zoning Board of Appeals for five-year terms;

Nicki Fredericks and Mary Lewis are appointed to the Boxwood Cemetery Commission for three-year terms;

Christopher Goyette is appointed to the Parks Committee for a two-year term;

James Hancock, Kelly Kiebalá and Janet Smith are appointed to the Tourism Committee for three-year terms;

Matthew Brooks is appointed Village Attorney for a term of one year.

All ayes
Motion carried.

Mayor Sherman announced the following Trustee Liaison Committee appointments:

Fire/Ambulance Advisory: Baker	Police: Padoleski
Code: Prawel	DPW: Marciano
Employee Relations: Marciano, Padoleski	Clerk-Treasurer: Sherman
Town of Ridgeway: Marciano	Town of Shelby: Baker
Orleans County: Marciano	Parks Committee: Marciano
Boxwood Cemetery: Baker	Joint Recreation: Marciano, Padoleski
Tourism Committee: Padoleski	
Waterfront Development Committee: Prawel	
Strategic Planning Visionary Committee: Prawel	
Police Advisory Committee: Marciano	

A motion was made by Trustee Marciano and seconded by Trustee Prawel.

The official meeting nights are established as follows: Workshops will be held the second Monday of the month; Business meetings will be held on the fourth Monday of the month, with the exception of May and December, when only one meeting will be held. The workshop/business meeting will be held on the third Monday of the Month, May 20th, 2024, at 7:00 p.m. and the third Monday in December on December 16th, 2024, at 7:00 p.m. All meetings will be held at the Senior Citizen Center. Department head reports will be given at the regular meeting held on the fourth Monday of the month. Department head attendance is expected at workshop meetings if specifically requested by the Village Board.

Board meeting rules and procedures are established and amended as follows:

There is no public comment period during the workshop meeting. At the regular business meeting the first public comment period is for agenda items only. During the second public comment period, general comments are accepted.

All ayes
Motion carried.

A motion was made by Trustee Baker and seconded by Trustee Prawel.

- The Bank of Castile and J. P. Morgan Chase Bank are designated as official depositories for the Village;
- The Batavia Daily News is named the official newspaper;
- The Clerk-Treasurer is authorized to invest surplus Village funds and to renew bond anticipation notes when due according to the adopted Village investment policy.

- The Village is authorized to participate in a Joint Recreation program with the Towns of Ridgeway and Shelby with the Village as prime sponsor;

The Mayor, Trustees and department heads are authorized to attend Orleans County Association of Municipalities and NYCOM meetings;

The payment of recurring claims is authorized;

The payment of the federal mileage reimbursement rate for personal vehicles to employees who attend approved training is authorized.

All ayes
Motion carried.

Mayor Sherman said she is excited for this new board as they continue to work on several ongoing projects in the Village.

A motion was made by Trustee Padoleski and seconded by Trustee Prawel. The meeting is adjourned at 5:13 p.m.

All ayes
Motion carried.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer