

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY NOVEMBER 27, 2023, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Deputy Mayor Marguerite Sherman

Trustees Jessica Marciano and Diana Baker

Fire Chief Matthew Jackson, Police Chief Todd Draper, Code Enforcement Officer Daniel Gardner, and Superintendent of Public Works Jason Watts

Attorney Matthew Brooks

Excused: Mayor Michael Sidari, Trustee Timothy Elliott

Deputy Mayor Sherman called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

Deputy Mayor Sherman opened the Public Hearing on the Community Development Block Grant for Project Number 719CP144-22, stating this project was a Water System Evaluation recommending that the Village proceed with a design and construction of a Drinking Water System Capital Improvement Plan to address its deficiencies. Deputy Mayor Sherman asked the citizens in attendance if there were any questions about the project, the findings of the project, or the recommendations as detailed in the engineering report. No interested persons wished to speak. Deputy Mayor Sherman closed the public hearing at 7:02 p.m.

Deputy Mayor Sherman opened the first public comment period. No interested persons wished to speak.

A motion was made by Trustee Baker and seconded by Trustee Marciano. The Water System Evaluation Engineering Report prepared by Barton and Loguidice is accepted.

All ayes
Motion carried.

Fire Chief Jackson addressed the Board and said that it is his recommendation to hire Firefighter Paramedic Stephen Baxter and Firefighter EMT Tiffany Petry.

A motion was made by Trustee Baker and seconded by Trustee Marciano. Stephen Baxter is appointed to the position of Firefighter Paramedic with an effective date of December 10, 2023, with a probationary period of seventy-eight weeks and a starting wage per the Medina Uniformed Professional Firefighter Local 2161 contract.

All ayes
Motion carried.

A motion was made by Trustee Baker and seconded by Trustee Marciano. Tiffany Petry is appointed to the position of Firefighter EMT with an effective date of December 11,

2023, with a probationary period of seventy-eight weeks and a starting wage per the Medina Uniformed Professional Firefighter Local 2161 contract.

Fire Chief Jackson said that his department was awarded \$600.00 from the Heritage Wind Community Grant Program to purchase four pediatric restraint systems. He thanked Firefighter Steve Long and Captain Mike Young for working on the grant.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The Heritage Wind Community Grant in the amount of \$600.00 is accepted.

All ayes
Motion carried.

Deputy Mayor Sherman said the Orleans County Soil and Water Conservation District is partnering with SUNY Brockport, the NYSDEC and Partnerships for Invasive Species to monitor the Spotted Lanternfly in Orleans County. They are requesting to place netted traps in Boxwood Cemetery starting in the spring of 2024.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The Orleans County Soil and Water Conservation District is allowed to place netted traps in Boxwood Cemetery in the spring of 2024.

All ayes
Motion carried.

Deputy Mayor Sherman said Mile 303 had informed the Village Board that they intend on holding a New Years Eve ball drop in front of Mile 303 on December 31, 2023.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Mile 303 is allowed to hold a New Years Eve ball drop on December 31, 2023. The Medina Police Department will close Main Street for a short duration during the ball drop if they are able to do so.

All ayes
Motion carried.

Deputy Mayor Sherman said that the owner of 232 Park Avenue has requested additional time to replace the galvanized pipe coming into his home to be able to upgrade to the badger radio read meter. Deputy Mayor Sherman said that the owner at 210 W. Oak Orchard Street had also requested additional time to replace the plumbing in her home to upgrade to the badger radio read meter. Both requests were tabled until the December meeting.

Deputy Mayor Sherman said that the owner of 150 Gulf Street had sent a letter requesting a payment plan on her outstanding water bill. There are currently four quarters owing and the last time a payment was made on the account was in January of 2023. The Board requested that Clerk-Treasurer Burgess send a letter to the homeowner advising the request is tabled until the December 11, 2023, meeting for further consideration, however an effort needs to be made to pay the current bill in the amount of \$168.89.

Deputy Mayor Sherman said a letter was received from Diana Osher requesting to sell back a cemetery plot that was purchased in Boxwood Cemetery that is no longer needed by the family.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Clerk-Treasurer Burgess is allowed to reimburse Diana Osher for the plot she had purchased in Boxwood Cemetery in the Rogers Hurd Section, Block 32, Lot # 6, Grave # 9 in the amount of \$485.00.

All ayes
Motion carried.

Deputy Mayor Sherman said that Clerk-Treasurer Burgess had requested a budget modification, moving \$3,287.35 from the Friends of Boxwood Account to A8810.4 to make a partial payment on an invoice received from Pike Stained Glass Studios. The remaining amount will be paid by ORG. This is for the restoration of the stained-glass window in the Chapel at Boxwood Cemetery.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Clerk-Treasurer Burgess is allowed to make a budget modification in the amount of \$3,287.35, moving the remaining funds from the Friends of Boxwood Account to A8810.4.

All ayes
Motion carried.

The Capital Charge for the Wastewater Treatment Plant upgrades was tabled until the December 11, 2023, meeting.

The resignation policy was tabled until the December 11, 2023, meeting.

A motion was made by Trustee Baker and seconded by Trustee Marciano. The October 23, 2023, minutes are approved as submitted.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. The bills as submitted are authorized for payment.

All ayes
Motion carried.

Superintendent Watts said final leaf pick up would be taking place the week of November 27th. He said repairs were made to the Bates Road life station. He said the Parade of Lights had gone well. He said the salters were ready to go. He said the Orleans County Health Department had been out to perform a sanitary inspection of the Village's water system and it went well, however the Village was placed on notice as the water tank is still leaking.

Police Chief Draper thanked the Board for attending the Annual Fireman Policeman's Ball. He said Department Awards were given. The Department Achievement Awards were given to retired Chief Chad Kenward and to Secretary Teresa Caldwell for their years of dedication and commitment to the department. He said Officer of the Year went to the officers that worked the last several months through a staffing crisis, filling several overtime shifts. Police Chief Draper said Recruit Daly has started his supervised field training. He said the new patrol vehicles were still waiting to have the lettering completed. He said the NYS Department of Corrections had inspected the holding cell and corresponding documentation. He said all Officers had completed firearms training and qualification this month. He said Trustee Baker did a ride along with Officer Clouser. He said the Parade of Lights was a huge success and thanked the Medina Fire Department and DPW for their assistance throughout the day. He said his department would be receiving a \$1,250.00 reimbursement from Orleans County for personnel costs associated with DWI enforcement.

Fire Chief Jackson said the annual Fireman's ball was a success and he appreciated the Board members that attended. He said the MAAC barrels were dispersed, and crews will pick up full barrels on December 6th for volunteers to sort with all fire departments delivering gifts on December 16th.

Code Enforcement Gardner said that the Vivus Technology project as well as the Old Pickle Factory Solar Panel Project were both going in front of the Planning Board next week. He said he had attended an eight-hour training class which will enable the Village to be eligible for a \$1,500.00 grant.

Trustee Marciano said she had high contact with residents during the Olde Tyme Christmas and the Parade of Lights and residents had expressed high praise for the Village departments. It was a joyful day.

Deputy Mayor Sherman thanked everyone for their efforts during the parade and throughout the day.

Deputy Mayor Sherman opened the second public comment period. Ms. Linda Limina said she had friends from Buffalo who attended the Olde Tyme Christmas and Parade of Lights and although they enjoyed the day, she said they discussed the gateways coming into the Village and several properties that needed to be cleaned up. She asked what the process is to clean up properties in the Village.

A motion was made by Trustee Baker and seconded by Trustee Marciano. The meeting is moved into executive session at 7:53 p.m. to discuss a contractual matter.

All ayes
Motion carried.

A motion was made by Trustee Baker and seconded by Trustee Marciano. The meeting is reconvened and subsequently adjourned at 8:32 p.m.

All ayes
Motion carried.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer