

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY APRIL 24, 2023, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari

Trustees Marguerite Sherman, Timothy Elliott, Jessica Marciano, and Diana Baker

Police Chief Chad Kenward, Fire Chief Matthew Jackson, Superintendent of Public Works Jason Watts, Code Enforcement Officer Daniel Gardner, Lieutenant Todd Draper

Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

The Mayor opened the public hearing on proposed Local Law 3-2023, Override the Tax Levy Limit Established in General Municipal Law §3-c”, the text of which is as follows:

Section 1. Legislative Intent.

It is the intent of this local law to allow the Village of Medina to adopt a budget for the fiscal year commencing June, 2023, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2. Authority.

This local law is adopted pursuant to subdivision 5 of the General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override.

The Board of Trustees of the Village of Medina, County of Orleans, is hereby authorized to adopt a budget for the fiscal year commencing June, 2023 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability.

If a Court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the Court’s Order or Judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this

local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such Judgment or Order shall be rendered.

Section 5. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

Gabrielle Barone asked how much the increase would be. Mayor Sidari said the increase would be an additional \$1.82 per thousand from fiscal year 2022-23, based on the equalization rates and including omitted tax from 2022-23.

No other interested persons wished to speak. Mayor Sidari closed the public hearing on proposed local law 3-2023, an Override of the Tax Levy Limit at 7:02 p.m.

A motion was made by Trustee Baker and seconded by Trustee Elliott. The minutes of March 27, 2023, April 3, 2023, April 5, 2023, and April 10, 2023, are approved.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. The bills as submitted are authorized for payment.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Marciano.

A BOND RESOLUTION, DATED APRIL 24, 2023, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA, ORLEANS COUNTY, NEW YORK (THE "VILLAGE"), AUTHORIZING THE ACQUISITION OF A FIRE-FIGHTING VEHICLE AND APPARATUS FOR USE BY THE VILLAGE, AT AN ESTIMATED MAXIMUM COST OF \$1,990,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,990,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

WHEREAS, the Village Board of Trustees has identified a need for the acquisition of a fire-fighting vehicle and apparatus for use by the Village.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees of the Village of Medina, in the County of Orleans, New York (the "Village") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Village is hereby authorized to undertake the acquisition of a fire-fighting vehicle and apparatus for use by the Village, including all preliminary costs and necessary equipment, apparatus, warranties and other such costs incidental thereto and in connection with the financing thereof (the "Purpose"). The estimated maximum cost of the Purpose is \$1,990,000.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of such objects or purposes by the issuance of serial bonds in an aggregate principal amount not to exceed \$1,990,000 of the Village, hereby authorized to be issued therefor pursuant to the Local Finance Law, such amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such acquisition is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of such bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the Purpose is a class of objects or purposes described in subdivision 27 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of such acquisitions is 20 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation will be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there will annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing

delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in this resolution.

SECTION 9. This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized in this resolution with the proceeds of the bonds, notes or other obligations authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 10. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 11. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 12. The Village Treasurer is further authorized to call in and redeem any outstanding obligations that were authorized hereunder (at such times and in such amounts and maturities as may be deemed appropriate after consultation with Village officials and the Village's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such calls for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call for redemption will be made unless such notice of redemption shall have first been filed with the Village Clerk.

SECTION 13. The Village hereby determines that the Purpose is a Type II action that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQRA") are required.

SECTION 14. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 15. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of the law which should be complied with at the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice; or

2. such obligations were authorized in violation of the provisions of the Constitution of New York

SECTION 16. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 17. If no petitions are filed in the permissive referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of such Local Finance Law, in a newspaper having a general circulation in the Village and hereby designated as the official newspaper of the Village for such publication.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Trustee Sherman	Aye	Trustee Elliott	Aye
Trustee Marciano	Aye	Trustee Baker	Aye
Mayor Sidari	Aye		

Motion carried.

Mayor Sidari opened the second public hearing at 7:05 p.m. on proposed Local Law 4-2023, to amend Chapter 254- Zoning, Sec. 254-21 Zoning Map, adding 525 West Avenue, SBL # 79-12-2-48, to Central Business District Overlay from General Business. Mayor Sidari said this inclusion would be to benefit the current owner to allow the creation of studio and one-bedroom apartments on the second floor of the existing Walsh Hotel. Approximately 6-8 units would be constructed. The existing Central Business District Overlay currently stops to the property north of the Walsh Hotel. The addition of the property would not create or constitute spot zoning. The property is currently zoned General Business, which does not allow residential dwellings. A special use permit would be required to be approved by the Village of Medina Planning Board.

Trustee Sherman asked what a special use permit is and stated there are certain standards for the business district and those should be followed. Code Enforcement Officer Gardner said that a special use permit is per floor, and it is used to control residential dwellings. Variances are given on a case-to-case basis.

As no other persons wished to speak, Mayor Sidari closed the public hearing on proposed Local Law 4-2023 at 7:09 p.m.

Mayor Sidari opened the first public comment period. Brian Hellner said he would like to propose canal cruises, allowing tourists and community members to enjoy access to the water. He said he has had his captain’s license for the past twelve years and has a twenty-foot pontoon boat that will accommodate six paying passengers. He is proposing to hold one-hour cruises starting June 1, 2023, on Fridays, Saturdays, and Sundays.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. Brian Hellner is allowed to hold boat excursions out of the canal basin beginning June 1, 2023.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Proposed Local Law 4-2023, to amend Chapter 254- Zoning, Sec. 254-21 Zoning Map, adding 525 West Avenue, SBL # 79-12-2-48, to Central Business District Overlay from General Business.

All ayes
Motion carried.

A motion was made by Trustee Elliott, seconded by Trustee Baker. The following 2023-24 is approved.

General Fund Budget Synopsis:

Salaries	\$3,308,492.00
Equipment	177,834.00
Reserve for Equipment	45,000.00
Contractual Expense	2,045,606.00
Capital Projects	184,812.00
Employee Benefits	1,580,725.00
Debt Service	250,817.00
Total Appropriations	\$7,593,286.00
Estimated Revenues	\$3,336,922.00
Cash Surplus	<u>469,400.00</u>
Total Revenues and Cash Surplus	\$3,806,322.00
Balance to be Raised by Taxes	\$3,786,964.00
Taxable Valuation	\$178,984,667.00
Estimated Tax Rate	\$21.15

Percent Increase	11.64%
Omitted Tax	\$8,326.50 Ridgeway
Omitted Tax	\$61,842.25 Shelby
Tax Rate Ridgeway	\$21.24
Tax Rate Shelby	\$20.18

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Mayor Sidari is authorized to sign an agreement with Bonadio and Co. LLP, to provide general accounting services as needed.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. The Mayor is authorized to accept the grant in the amount of \$245,184 awarded for the Municipal Zero-Emission Vehicle (ZEV) program for the installation of two DC fast charger pedestals for electric vehicle charging stations.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott.

Authorizing the implementation and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds thereof.

WHEREAS, a project for the *Maple Ridge Road Corridor Multi Use Pathway Project Phase 1*, P.I.N. 4761.42 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS the *Village of Medina* desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of *the multi-use path project engineering, design, and Right Of Way Incidentals*.

NOW, THEREFORE, the *Village of Medina* Board of Trustees, duly convened does hereby

RESOLVED, that the *Village of Medina* Board of Trustees hereby approves the above-subject project; and is hereby further

RESOLVED, that the *Village of Medina* Board hereby authorizes the *Village of Medina* to pay in the first instance 100% of the federal and non-federal share of the cost of \$293,080 work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$58,616 is hereby appropriated from the *Village of Medina* and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the *Village of Medina* shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the *NYS DOT* thereof, and it is further

RESOLVED, that *Trustee Marciano* of the *Board of Trustees* of the *Village of Medina* be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the *Village of Medina* with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the project, and it is further;

RESOLVED, this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Trustee Sherman	Aye	Trustee Marciano	Aye
Trustee Elliott	Aye	Trustee Baker	Aye
Mayor Sidari	Aye		

Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Baker. The ambulance service cost for public functions is increased to \$350.00 for the first four hours and an additional \$100.00 for each additional hour.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. Mark Prawel's letter of resignation is accepted, effective immediately.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. An additional \$17,500.00 in ARPA funds is authorized to be utilized toward legal fees in reference to union contract negotiations.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The procurement policy is amended as follows:

WHEREAS, Section 104-b of the General Municipal Law requires every Village to adopt internal policies and procedures governing all procurement of goods and services not required to be procured by competitive bidding, and

WHEREAS, comments have been solicited from those officers of the Village involved with procurement; NOW, THEREFORE, BE IT

RESOLVED, that the Village of Medina does hereby adopt the following procurement policies and procedures:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law Section 103. The Purchaser shall estimate the cumulative amount of the items of supply of equipment needed in a given fiscal year. That estimate shall take into consideration requirements of other village departments and past history to determine the likely yearly value of the commodity to be acquired.

Guideline 2. All purchases of a) supplies or equipment which will exceed \$20,000.00 in the fiscal year or b) public works contracts over \$35,000.00 shall be formally bid pursuant to General Municipal Law Section 103.

Guideline 3. All estimated purchases of:

- 1) Between \$10,000 and \$19,999 require a verbal or written request for a proposal and written, electronic or fax quotes from three vendors.
- 2) Between \$2,000 and \$9,999 require a verbal request for the goods and verbal, electronic or fax quotes from two vendors.
- 3) Less than \$2,000.00 is left to the discretion of the Purchaser.

All estimated public works contracts of:

- 1) Less than \$35,000.00 but greater than \$5,000.00 require a verbal or written request for proposal and written, electronic or fax proposals from three contractors.
- 2) Less than \$5,000.00 but greater than \$2,000.00 requires a verbal or written request for proposal and verbal, electronic or fax proposals from two contractors.

3) Less than \$2,000.00 are left to the discretion of the Purchasers.

Guideline 4. Purchase or public works contracts in excess of \$2,000.00 shall be approved by the Village Board of Trustees. The Purchaser will accept a proposal in accordance with these guidelines prior to receipt of approval, but subject to approval. If no separate action by the Village Board of Trustees has been taken, the approval of vouchered billings by the Village Board of Trustees shall constitute approval.

Guideline 5. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the village and its taxpayers to make an award to other than the low proposal.

Guideline 6. A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 7. Except when directed by the Village Board of Trustees and subject to competitive bidding requirements, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a. Acquisition of professional services;
- b. Emergencies;
- c. Sole source situations;
- d. Goods purchased from agencies for the blind or severely handicapped;
- e. Goods purchased from correctional facilities;
- f. Goods purchased from another governmental agency;
- g. Goods purchased at auction;
- h. Goods purchased for less than \$2,000.00
- i. Public works contracts for less than \$2,000.00

Guideline 8. This policy shall be reviewed annually by the Village Board of Trustees at its organizational meeting or as soon thereafter as is reasonably practicable.

Guideline 9. Except where exempted by Guideline 6, a Procurement Policy Form shall be completed by the Purchaser and placed in the file relating to the purchase. All additional information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 10. It is the determination of this board that for purchases less than \$2,000.00, the requirement of solicitation of alternative proposals and the paperwork necessary to document them are time consuming and counterproductive to the best interest of the village. The small number of individuals with purchasing authority and their overall knowledge of available products and services in their respective areas are given weight by this board in arriving at this finding. Purchasers shall, nevertheless, utilize good business judgment in obtaining products and services at the best overall value to the Village of Medina

Guideline 11. Business Participation in Procurement and Contracting: For federally funded projects or activities subject to Section 3 of 24 CFR Part 135 of the Housing and Urban Development Act

of 1968, as amended, the Village will, to the greatest extent feasible, facilitate participation of Section 3 residents and Section 3 businesses in the procurement of goods and services pursuant to its Section 3 Participation Plan. Solicitation may be undertaken via advertisements in local publications encouraging Section 3 participation, or direct outreach by letter or email to identified Section 3 businesses or individuals included on the Department of Housing and Urban Development's Section 3 Businesses Registry. The Village's established purchase/contracting thresholds will apply. The Village will keep documentation of Section 3 solicitation in its records and any response(s) thereto.

Guideline 12. Minority- and Women-Owned Business Enterprise (M/WBE) Business Participation in Procurement and Contracting: In an effort to affirmatively increase procurement and contracting opportunities for minority- and women-owned business enterprises, the Village will solicit MBEs and/or WBEs as part of its procurement process, when appropriate. Solicitation may be undertaken via advertisements in minority publications or direct outreach by letter or email to identified State-certified M/WBEs, or by working with a clearinghouse such as the Syracuse Minority Business Development Center. The Village's established purchase/contracting thresholds will apply. For purposes of the above, the M/WBE must be certified by Empire State Development (ESD) through the Division of Minority and Women Business Development (DMWBD). The Village will keep documentation of M/WBE solicitation in its records and any responses thereto.

Guideline 13. This Procurement Policy of the Village of Medina, shall allow in compliance with the NYS General Municipal Law, the Village to utilize (Piggyback on) competitively procured contracts or schedules of Orleans County, New York State or any other municipality or political subdivision in the case of procurement of any/all goods and services for the Village.

All ayes
Motion carried.

A motion was made by Trustee Baker and seconded by Trustee Marciano. The retired police vehicle that had been transferred to the Department of Public Works is declared surplus and will be placed on GovDeals for auction.

All ayes
Motion carried.

Mayor Sidari displayed a Village Flag that had been designed and anonymously donated to the Village of Medina.

Code Enforcement Gardner presented his monthly report to the Board. He said he was working on violations and was also fielding several questions on 523 East Avenue.

Police Chief Kenward said Sergeant Navas had started Firearms Instructor School. He said the three recruits were doing well at the Police Academy. He said there would be eight officers providing 24/7 coverage, which is normally covered by thirteen officers.

Fire Chief Jackson said Firefighter Bob Urtel and Tim Miller had taught CPR for fourteen employees at Takeform. Firefighter Adam Fisher and Tim Miller also taught CPR to six people at Hometown Wellness. He said multiple CPR twenty to thirty minutes sessions could be given at National Night Out.

Superintendent of Public Works Watts said a ground penetrating radar system would begin in an effort to detect leaks in the water system. Friday April 28, 2023, would be the Arbor Day Celebration. He said crews had been working on catch basins to get ready for paving. He said brush pick up would begin the first Monday of each month. He said his department continued to work on fixing water leaks. He said two new meters were installed at 1 Bernzomatic Drive. Summer hours would begin on May 1, 2023.

Clerk Treasurer Burgess thanked Police Chief Kenward for his dedication and service to the Village of Medina. She said it has been a pleasure to work with him and that his efficiency had made her job easier.

The Board also thanked Chief Kenward. Mayor Sidari said Chief Kenward had brought training back up and completed equipment upgrades.

Mayor Sidari provided an update on the building located on Main Street that had recently caught on fire. He said developers were interested in the building.

Mayor Sidari opened the second public comment period. Linda Limina asked where the EV charging stations would be placed. Mayor Sidari said they were considering placing the stations in the canal basin.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The meeting is adjourned into executive session at 7:52 p.m. to discuss a contractual matter.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Elliott. The regular meeting is reconvened at 8:46 p.m.

All ayes
Motion carried.

A motion was made by Trustee Marciano and seconded by Trustee Baker. Todd Draper is appointed to the position of Police Chief until May 31, 2023, with a 26-week probationary period, effective June 10, 2023, at a starting salary of \$85,000.00, not to include overtime.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Baker. Superintendent Watts will receive a \$2000.00 increase in salary effective June 1, 2023, with \$1,000.00 to be paid out of the water fund and \$1,000.00 to be paid out of the sewer fund.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. The meeting is adjourned at 8:50 p.m.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer