

Village of Medina Planning Board

John Dieter - Chairman
Christopher Goyette - Vice Chairman
Kathy Blackburn

Larissa DeGraw
Mary Lewis
Richard Moss

Village of Medina Planning Board Meeting Minutes September 6, 2022

On **Tuesday September 6, 2022**, the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: John Dieter, Chris Goyette, Kathy Blackburn, Mary Lewis, Larissa DeGraw and Richard Moss. Village Code Enforcement Officer Dan Gardner was also present.

Minutes of the August 2, 2022, meeting was reviewed. A motion to approve the minutes was made by Chris Goyette seconded by Mary Lewis and unanimously carried.

Public Hearing

Special Use Permit-300 Ohio Street- A motion was made by Kathy Blackburn and seconded by Chris Goyette to open the public hearing at 7:05PM. All ayes. Motion carried. Mary Hare, Jacob Hebdon & Cindy Serve spoke from the public. A motion was made by Chris Goyette and seconded by Kathy Blackburn to close the public hearing at 7:20PM. All ayes. Motion carried.

Old Business

Special Use Permit-300 Ohio Street- Members of the planning board had additional questions regarding the intended use of the kitchen and is tabled until next meeting. A motion to accept the special use permit for the unassisted living facility was made by Chris Goyette seconded by Mary Lewis. All ayes. Motion carried.

Certificate of Appropriateness- 444 Main Street-Bents Opera House- The black fence will come out from the building 4ft, leaving 4.5ft for use of the sidewalk. The Village Board approved the fence with the following conditions:

1. Fencing must be removed from November 15 to March 15 to facilitate snow removal.
2. Maximum width distance from building to fencing is four feet.
3. An annual review regarding sidewalk maintenance will determine the continuance of the placement of the fence.
4. The business/property owner assumes all responsibility for maintenance of the fence and all snow removal.
5. A certificate of insurance will be provided naming the Village of Medina as

an additional insured.

6. This approval is non-transferrable to any new business/property owner.

If it snows outside of the dates that the fence is to be removed the property owner is responsible for snow removal. A motion was made to accept the Certificate of Appropriateness by Chris Goyette seconded by Larissa DeGraw. All ayes. Motion carried.

New Business

Sign approval- Village of Medina Canal Basin- The Medina Tourism committee and the YMCA received a grant for a new kiosk. Jim Hancock of the tourism committee contacted Takeform for different design concepts for a new kiosk. Jacob Zimmerman and Arnie from Takeform were present and spoke on the design that was being presented. The side panels have an option to be changed out based on seasonal events going on throughout Medina. The Planning Board suggested with the seasonal panels that a representative from the Tourism committee keep the Village Board notified about the information being put on the panels. Kathy Blackburn made a motion to accept seconded by Chris Goyette. All ayes. Motion carried.

Sign Application- 127 E Center Street-Imagine Staffing- Moving from Main St to where the clip joint was located. The sign will have vinyl graphics with letters being 31x29. The sign is the same concept as old sign. A motion was made by Kathy Blackburn and seconded by Mary Lewis. All ayes. Motion carried.

Other Business

Building Department Report

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn, seconded by Chris Goyette and carried. The next Planning Board meeting is scheduled to be held on Tuesday October 4, 2022, at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Halli Gray, Secretary