

MINUTES OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY MARCH 28, 2022, AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari

Trustees: Owen Toale, Marguerite Sherman, Timothy Elliott, Jessica Marciano

Police Chief Kenward, Fire Chief Jackson, Department of Public Works Superintendent Jason Watts, Code Enforcement Officer Daniel Gardner

Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

Mayor Sidari opened the first public comment period.

Terry Nelson thanked the board for coming to the grand opening of the Luke Nelson Skate Park. She said that Take Form was creating a wall with names of those that contributed to the skate park and that would be going up as soon as the weather broke. She said they were planning another Skate Jam for June 18th, 2022. She said that they would like to create a garden area with benches for people to sit. Mayor Sidari suggested that she meet with the Superintendent of Public Works regarding the benches and bushes that they would like to have placed in the garden area.

Ms. Nelson also said that a motorcycle run fundraiser was scheduled for July 16th, 2022. They would be meeting at the skate park as a starting point. She also said that she had an artist that would be painting the back wall depicting the Culvert Road Bridge, also when the weather breaks. She said that the Parks Committee was working on getting a sign that said skate at your own risk. The board thanked Ms. Nelson for informing them on the progress at the skate park.

Clerk-Treasurer Burgess read the election results:

For Mayor:

Michael Sidari	36 votes
Jessica Marciano	1 write in vote

Village Trustee:

Marguerite Sherman	39 votes
Timothy Elliott	30 votes
Sean Ramsey	1 write in vote

The Mayor updated the board on the public notification system. The Town of Shelby voted yes to participate and contribute \$1,300.00 toward the system. Trustee Elliott stated his concern that the Town of Shelby participating is contingent upon the Town of Ridgeway participating as well. The matter was tabled until a commitment was made by both the towns.

Mayor Sidari stated that the one ambulance was not being used by the Fire Department any longer and asked if the board would like to declare this equipment surplus and sell at auction, or it could be transferred to the Department of Public Works.

A motion was made by Trustee Sherman, seconded by Trustee Marciano. Ambulance number 62 is declared surplus.

All ayes
Motion carried.

Superintendent Watts stated there is a need for it in his department. It would be convenient to have all the tools located in one spot.

A motion was made by Trustee Elliott, seconded by Trustee Toale. The Department of Public Works is allowed to retain ambulance number 62 to utilize in their department.

Trustee Sherman	Aye	Trustee Toale	Aye
Trustee Elliott	Aye	Trustee Marciano	Nay
Mayor Sidari	Aye		

Motion carried.

Mayor Sidari stated that both himself and Trustee Elliott had met with Dina Barone regarding the electric vehicle charging stations. Trustee Elliott stated he is interested in having two locations placed in the Village. Mayor Sidari stated that ARPA funds could be used toward the cost of the two stations. Trustee Elliott stated it would be something to consider at budget time. Trustee Sherman said that there had been several requests for use of ARPA funds. The matter was tabled.

Mayor Sidari stated that the YMCA had requested that bicycles be placed in Rotary Park from May to September. A representative was not present from the YMCA to address any questions that the board may have. The matter was tabled.

A motion was made by Trustee Toale, seconded by Trustee Elliott. The Skatepark Society is allowed to hold their Skate Jam on June 18th, 2022, contingent on a certificate of insurance being supplied to the Village.

All ayes
Motion carried.

A motion was made by Trustee Elliott, seconded by Trustee Toale. The Skatepark Society is allowed to paint the wall of the skate park contingent on the approval of the Superintendent of Public Works regarding the sealing and maintenance of the paint.

All ayes
Motion carried.

Mayor Sidari said the Medina Area Partnership had two upcoming events. The Easter Bunny and golden egg hunt would be held on April 9, 2022, from 10:00 a.m. to 3:00 p.m. They would also be holding a Murder Mystery on May 14, 2022, from 10:00 a.m. to 4:00 p.m.

Mayor Sidari stated that due to unforeseen expenses in both A3120.4 and A8810.4, Clerk-Treasurer Burgess was requesting that funds be moved from the contingency fund into both these appropriation accounts.

A motion was made by Trustee Toale, seconded by Trustee Marciano. \$25,000.00 is moved from the contingency fund to A3120.4 and \$10,000.00 is moved from the contingency fund to A8810.4.

All ayes
Motion carried.

A motion was made by Trustee Sherman, seconded by Trustee Elliott. A Strategic Planning Visionary Committee is formed by the Village of Medina.

All ayes
Motion carried.

Trustee Toale suggested holding a meeting with the individuals that had submitted letters of interest to be part of the Strategic Planning Visionary Committee. A meeting is scheduled for April 9th, 2022 at 9:30 a.m. in the City Hall Council Chambers. Mayor Sidari will notify the potential members of the meeting date and time.

Mayor Sidari said that Trustee Toale and Superintendent Watts had conducted interviews for the open Motor Equipment Operator position, and both were recommending that Dustin Wells be appointed to the position.

A motion was made by Trustee Toale, seconded by Trustee Elliott. Dustin Wells is appointed to the position of Motor Equipment Operator with a starting salary per the CSEA contract, with a probationary period of 36 weeks and a start date of March 29, 2022.

All ayes
Motion carried.

Mayor Sidari stated that Cal Tuohey and Jen Hill from the Rotary Club had met with the board and the Superintendent of Public Works regarding the gazebo in the canal basin. Due to the deterioration of the gazebo and it being a safety concern, it was agreed that gazebo should be removed.

A motion was made by Trustee Toale, seconded by Trustee Sherman. The gazebo located in the canal basin is declared surplus and will be removed.

All ayes
Motion carried.

The Mayor stated he had received a shared services highway agreement from Orleans County.

A motion was made by Trustee Sherman, seconded by Trustee Marciano. The Mayor is authorized to sign the shared services highway agreement.

All ayes
Motion carried.

Mayor Sidari stated the K-9 agreement had been finalized. He requested that Trustee Toale outline the agreement to the board. Trustee Toale said the K-9 officer would be compensated an additional 3.5 hours of overtime paid at the rate of time and a half of the federal or state minimum wage, whichever is higher. He would receive retroactive pay to June 1, 2021 and the contract would expire on May 31, 2023.

A motion was made by Trustee Elliott, seconded by Trustee Sherman. Trustee Toale is authorized to sign the memorandum of agreement between the Village of Medina and the Police Benevolent Association in conjunction with the K-9 Unit.

Trustee Sherman:	Aye	Trustee Toale:	Aye
Trustee Elliott:	Aye	Trustee Marciano:	Nay
Mayor Sidari:	Aye		

Motion carried.

Mayor Sidari stated the Clerk-Treasurer had submitted a listing of vacant property fees that the board should consider waiving as tax searches had been completed, however a search was completed on only the current year owing and not prior years.

A motion was made by Trustee Sherman, seconded by Trustee Toale. The following vacant property registry fees are removed:

343601 79.60-2-26	221 South Avenue	\$619.39
343601 80.45-3-78.2	Railroad Avenue	\$619.39
343401 68.20-1-39	178 Glenwood Avenue	\$1,750.00
343401 68.20-1-71	111 Stork Street	\$2,369.39
343401 69.17-1-40	259 Horan Road	\$750.00
343401 79.12-1-45	304 W. Center Street	\$583.66
343401 80.9-1-23	446 E. Center Street	\$550.00
343401 80.30-1-4	112 Ensign Avenue	\$1,369.39
343401 80.37-1-1	119 Pearl Street	\$2,250.00
343401 80.37-1-8	333 Main Street	\$6,935.31
343401 80.37-1-52	410 Main Street	\$3,685.31
343401 80.37-1-60	440 Main Street	\$1,435.31

Trustee Sherman	Aye	Trustee Toale	Aye
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Trustee Elliott Aye Trustee Marciano Abstain
Mayor Sidari Aye

Motion carried.

A motion was made by Trustee Sherman, seconded by Trustee Elliott. Mayor Sidari is authorized to accept the Go Art! grant in the amount of \$3,460.00

All ayes
Motion carried.

Mayor Sidari stated he would contact the canal corporation for artists to assist in the painting of a mural in the canal basin.

A motion was made by Trustee Toale, seconded by Trustee Elliott. Mayor Sidari is authorized to sign that CSEA employee benefit agreement for benefits dated June 1, 2021 through May 31, 2024.

All aye
Motion carried.

Mayor Sidari stated he had received a self-certification form on a water account.

A motion was made by Trustee Marciano, seconded by Trustee Sherman. The self-certification form submitted by Erica Rhim is accepted.

All ayes
Motion carried.

Mayor Sidari stated that for the eleventh year in a row, the Village of Medina has been honored as a Tree City USA.

Mayor Sidari stated the need for a new ladder truck and that this could be a discussion for the budget.

The Mayor scheduled the following dates for the annual meeting and budget workshops:

Annual meeting: April 4, 2022 at 9:00 a.m.

Budge Workshops: April 4, 2022, immediately following the annual meeting for the Fire Department and Police Department. April 6, 2022, for the Code Department, April 8, 2022, and April 13, 2022.

A motion was made by Trustee Sherman, seconded by Trustee Elliott. A public hearing is scheduled for April 25, 2022, on the 2022-23 budget.

All ayes

Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Sherman. The minutes of February 28, 2022, and March 14, 2022, and March 18, 2022, are approved as submitted.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The bills as submitted are authorized for payment.

Code Enforcement Officer Gardner suggested a fee be established for a New York State Unified Solar Permit. Trustee Toale asked how many have recently been issued. Code Enforcement Officer Gardner stated he had recently issued three and suggested a fee of \$50.00 per permit.

A motion was made by Trustee Toale, seconded by Trustee Elliott:

WHEREAS, The Village of Medina Board of Trustees has duly adopted the "NYS Fire Prevention and Building Construction" code to provide minimum requirements to safeguard the public safety; and

WHEREAS, The Village Code Enforcement Officer, who administers and enforces all provisions of the New York State Uniform Fire Prevention and Building Code, the New York State Energy Code, and the Village Code; and

WHEREAS, The Village requires the issuance of a building permit for the construction, enlargement, alteration, repair, removal or demolition of any building or other structure; and

WHEREAS, The New York State Uniform Fire Prevention and Building Code regulates the design, construction, installation, alteration and repair of equipment and systems using solar systems; and

WHEREAS, The New York State Energy Research and Development Authority has developed a New York State Unified Solar Permit that reduces the cost for solar projects by streamlining municipal permitting processes; and

WHEREAS, The Village of Medina Board of Trustees desires to promote the streamlining of the application process for small-scale photovoltaic system installations under 25 kW in size by adopting the New York State Unified Solar Permit application form and implementing the new procedures,

NOW THEREFORE, BE IT RESOLVED, the Village of Medina Board of Trustees hereby adopts the New York State Unified Solar Permit application form and procedures for the installation of small scale photovoltaic systems; and it is further

RESOLVED, The Village Code Enforcement Officer is hereby directed to use said New York State Unified Solar Permit application form and procedures in the issuance of building permits for the installation of small-scale photovoltaic systems; and it is further

RESOLVED, Any further actions required of the Village to effect the foregoing are hereby authorized and the Mayor is hereby authorized to execute and deliver any instruments, documents or the like as required to effect the same.

All ayes
Motion carried.

Code Enforcement Officer Gardner also suggested a fee for stand by generators. Attorney Brooks stated he had not seen fees subjected to standby generators. Trustee Elliott said he wouldn't view this as a permitting fee. Trustee Toale asked who is qualified to inspect a stand by generator. The matter was tabled.

Police Chief Kenward said that Lieutenant Draper had completed the National Academy. He had met with Chris Busch representing the Orleans Renaissance Group to discuss Blues Thursdays. Parking for the event and security was discussed. Officer Meredith would be attending the Instructor Development School in May. Chief Kenward suggested having security cameras installed at the Senior Citizen Center and to upgrade the lighting due to an uptick in larcenies from vehicles. He also said a National Night out to be held on August 2, 2022, hosted by the Village of Medina, at the Medina High School was in the process of being organized. He would update the board as more details became available.

Fire Chief Jackson said that Steve Miller had obtained his Fire Investigator National Certification. Adam Fisher had obtained his Fire Officer 2 National Certification. Both new ambulances were in service. A state-wide burn ban was in effect from March 16, 2022, to May 14, 2022. He also said that Firefighters Schubmehl, Steel, Cheverie and Lee would be heading to the Fire Academy that would run from April until July 15, 2022.

Superintendent Watts said that there had been some wind damage on East Avenue that his crew had cleaned up. A water main break occurred on Chadwick and East Oak Orchard. They have been working on cleaning up the creek bank in Butts Park. New trees were scheduled to be delivered and more were on order for Arbor Day. He said he had a resident on Maple Ridge Road request to be able to tap into our sewer line. Superintendent Watts said it was approximately 400 to 500 feet to the line. Trustee Sherman requested that he present to the board an approximate cost of what it would be to allow this resident to tap into the sewer.

Attorney Brooks requested an executive session to discuss pending litigation.

Trustee Elliott thanked the employees and the board members for coming out to the annual teambuilding axe throwing event.

Mayor Sidari thanked Trustee Toale for his time handling the K-9 negotiations.

A motion was made by Trustee Elliott, seconded by Trustee Toale. The meeting is moved into executive session at 8:51 p.m.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott.
The meeting is moved out of executive session at 9:07 p.m.

All ayes
Motion carried.

A motion was made by Trustee Toale, seconded by Trustee Sherman.
The meeting is adjourned at 9:10 p.m.

Respectfully submitted,

Jada A. Burgess
Clerk-Treasurer