

## FIRE CAPTAIN

**Distinguishing Features of the Class:** Under the general direction of the Fire Chief, directs the activities of firefighters at fires. Supervises the activities of a group of firefighters. This position entails responsibility for assuming command at the scene of a fire until the arrival of the superior officer. The Captain also supervises firehouse activities in the absence of the Fire Chief. The Captain shall perform routine firefighter duties as needed. The Captain will perform emergency medical duties of the department's ambulance service, and the duties of department's rescue squad. Captain will perform or assign Code Enforcement duties as needed. Does related work as required.

**Typical Work Activities:**

- Assigns firefighters to lay out and connect hose lines and nozzles, turn water on and off, raise ladders and ventilate buildings;
- Supervises and assists in salvage operations at the scene of the fire;
- Inspects property at the scene of the fire to prevent re-ignition;
- Responds to all alarms/calls while on duty;
- Inspects buildings and premises for fire hazards;
- Supervises the cleaning, checking and replacement of tools and equipment after a fire;
- Submits reports of personnel and activities to the Chief;
- Inspects equipment, grounds and stations to insure proper order and conditions;
- Supervises and assists rescue operations in confined spaces;
- Supervises and assists on emergency medical calls; ambulance service;
- Supervises and directs personnel at Hazardous Material Incidents;
- Makes recommendations to the Fire Chief for improvements in the service of the department;
- Trains and drills, with subordinates;
- Supervises, and performs as needed, building maintenance;
- Instruct Fire Prevention Programs.
- Will perform or assign Code Enforcement duties.

**Full Performance Knowledge, Skills, Abilities and Personal Characteristics:**

- Good knowledge of up-to-date fire fighting and prevention methods;
- Good knowledge of the village's code and fire prevention laws and ordinances;
- Good knowledge of the geography of building conditions of the Village;
- Ability to recognize fire hazards;
- Thorough knowledge of first aid, ambulance service needs and vehicle extrication;
- Pursue and keep up-to-date emergency medical training;
- Thorough knowledge of the Village Disaster Plan;
- Working knowledge of all O.S.H.A. standards pertaining to the fire service;
- Ability to plan and supervise the work of others and maintain discipline;
- Resourcefulness;
- Physical condition commensurate with the demands of the position.

**Minimum Qualifications:**

High School diploma or possession of a high school equivalency diploma and four years of permanent competitive service as a paid firefighter. ~~Valid Intermediate EMT card.~~ **Valid Paramedic Certification or valid EMT Certification.**

**Special Requirement:** Must possess a valid New York State Operator's license for driving.

**The incumbent to this position must obtain Fire Officer II National Certification within eighteen (18) months of appointment, or as soon as reasonably possible.**

12/16/99  
10/14/04  
07/28/06