

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY, JUNE 28, 2021 AT 7:00 P.M. IN THE SENIOR CITIZENS CENTER.

Present: Mayor Michael Sidari

Trustees Owen Toale, Marguerite Sherman, Timothy Elliott, Jessica Marciano

Fire Chief Matthew Jackson, Police Chief Chad Kenward, Code Enforcement Officer Daniel Gardner, DPW Superintendent Jason Watts, Deputy Clerk-Treasurer Jada Burgess

Attorney Matthew Brooks

Mayor Sidari called the meeting to order with the Pledge of Allegiance to the flag.

The Mayor recognized all attendees in lieu of a written "sign-in" as required for the Public Hearing:

- Michael Sidari
- Timothy Elliott
- Marguerite Sherman
- Owen Toale
- Jessica Marciano
- Matthew Brooks
- Deborah Padoleski
- Jada Burgess
- Daniel Gardner
- Rosalind Cardone
- Teresa Caldwell
- Tom Rivers
- Karl – Applewood Mobile Home Park

The Mayor then opened the public hearing on the submission of a CDBG application for a water study. The grant is in the amount of \$27,500 for a \$30,000 study to be completed by Barton & Loguidice. This is the third application to be submitted for a grant for this study. No interested persons appeared to speak and the Mayor closed the public hearing at 7:02 p.m.

Rosalind Cardone, resident at 1216 West Avenue, was recognized. She requested that the Board consider rescinding the local ordinance declaring that no gas station prices are displayed. The Mayor replied that he would pass this request on to the Planning Board.

A motion was made by Trustee Toale and seconded by Trustee Sherman. The Mayor is authorized to sign an application for a Community Development Block Grant for a study of the Village's water infrastructure.

All ayes
Motion carried.

A representative from Applewood Mobile Home Park addressed the Board regarding the installation of a special meter to allow him to check the park's water usage on a weekly basis to monitor possible leaks. Supt. Watts noted that this location could be added to the daily route for meter pit readings. Deputy Clerk-Treasurer Burgess said that these readings could be recorded on the spreadsheet with other large users.

A motion was made by Trustee Elliott and seconded by Trustee Marciano. The Mayor is authorized to sign documents related to the ARPA -American Rescue Plan Act funding from New York State.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. The Mayor is authorized to sign the MOA with the Medina Central School regarding providing a School Resource Officer for the amount of \$72,500 for the 2021-2022 contract year, and \$75,000 for the 2022-2023 contract year.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. A bid advertisement for the ADA approved construction of a kayak launch in the canal basin is authorized for publication with bids to be opened at noon on July 12, 2021.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. The Mayor is authorized to sign an agreement with Bergmann to submit an application for a CFR grant to develop a concept plan for bridge lighting.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The Mayor is authorized to sign a proposal from Oatka Milk Products to accept their waste in the amount of approximately 150,000 gallons per day for approximately two weeks, at a cost of \$.04 per gallon, with \$.02 allocated to the General Fund and \$.02 allocated to the Sewage Treatment Plant Repair Reserve Fund, upon approval of the proposal by Attorney Brooks.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Toale. The Planning Board vacancies are filled as follows: Haylee Ferington, Joseph Robinson as alternate, and Matthew Backlas as alternate.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Elliott. The Mayor is authorized to request a Civil Service promotional exam for an Account Clerk position.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Sherman. The resignation of Jada Burgess as Deputy Clerk-Treasurer is accepted effective July 1, 2021.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Sherman. Jada Burgess is appointed Clerk-Treasurer to fill an unexpired term, effective July 1, 2021 to March 31, 2022 at a yearly salary of \$55,000.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Sherman. The resignation of Miranda Herbert as Account Clerk is accepted effective July 1, 2021.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. Miranda Herbert is appointed Deputy Clerk-Treasurer to fill an unexpired term, effective July 1, 2021 to March 31, 2022 at a yearly salary of \$36,000.

All ayes
Motion carried.

Trustee Marciano informed the Board that she was interested in adding to the ways the public gets notified of happenings in the Village. She noted the current avenues such as the Village website and This Village Matters facebook page were all good and that she would like to explore other options including the cost.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. The Alzheimer's Association is approved for their annual walk, with the use of State Street Park, on Saturday, October 9, 2021, with submission of a certificate of insurance.

All ayes
Motion carried.

The Board again discussed the proposal for the position of Municipal Tree Coordinator. Trustees Sherman and Marciano will interview the proposed candidate for this position.

The Board scheduled a downtown Business District visit for Wednesday, July 28, at 12:30 p.m.

A motion was made by Trustee Sherman and seconded by Trustee Marciano. The bills as presented are approved for payment.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. The minutes of May 24, 2021 and June 14, 2021 are approved as submitted.

All ayes
Motion carried.

Police Chief Kenward submitted his monthly report for June. He noted that his department had completed several areas of training including firearms, and sexual harassment and violence in the workplace. He also said that his department had received a grant for \$5,700 from the Governor's Traffic Safety Committee for public education. The Chief reported that SRO Meredith organized the bike radio at the elementary school with over 100 participants.

Chief Kenward asked if the department was still to follow COVID protocol performing temperature and wellness checks. The Board said this was no longer required.

A motion was made by Trustee Sherman and seconded by Trustee Toale. The Mayor is authorized to request a Civil Service test for the position of Police Chief.

All ayes
Motion carried.

Police Chief Kenward thanked Clerk-Treasurer Padoleski for her years of service to the Village and for the assistance given to him while they have worked together.

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Fire Chief Jackson submitted his monthly report for June. He noted that Firefighter Adam Fisher had provided training to the Medina Police Department as well as Tree House Foods. He also said that Firefighter Steve Miller has organized a Juvenile Firesetter Intervention Program.

Code Enforcement Officer Gardner said that the Zoning Board would also need appointments for alternate positions.

DPW Supt. Watts submitted his monthly report for June. He said that the milling was complete on roads scheduled to be paved. He said that his department has also been working on cleaning up stumps, topsoiling and seeding. He noted that they provided milling for Ridgeway and the Village of Albion and street sweeping for the Village of Lyndonville.

Clerk-Treasurer Padoleski reported that the Revenue and Expenditure Reports to date had been submitted to Board members via e-mail.

Trustee Sherman reported that she had attended the Tourism Committee meeting. The Welcome Center still needed volunteers, and the Concerts in the Park at State Street Park are back.

Trustee Toale noted that the park program was set to begin on June 29.

Trustee Elliott inquired about the Clerk's Office opening to the public. It was noted that this would occur on July 6.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. The meeting is adjourned at 8:20 p.m.

All ayes
Motion carried.

Respectfully submitted,

Deborah L. Padoleski
Clerk-Treasurer