

# MEDINA POLICE DEPARTMENT GENERAL ORDER

**ORDER NO:** 2017-018

**SUBJECT:** Off Duty Employment

**EFFECTIVE DATE:** 1 April 2017

**RESCINDS ORDER NO:** 99-03-03

**DISTRIBUTION:** Sworn Police Personnel

**PURPOSE:** To establish guidelines for members of the Medina Police Department whom seek off duty employment.

**I. POLICY:** Off Duty Employment

Members and employees of the Medina Police Department are entitled to seek outside employment in accordance with the following:

- A. Employment must not exceed 20 hours in any week period.
- B. Employment must not be in violation of any laws governing police or civil service outside employment.
- C. Employment requiring that the member is armed will not be permitted.
- D. Employment requiring that the member serves alcoholic beverages will not be permitted.
- E. Prior to becoming involved in any outside employment, approval must be obtained from the Chief of Police.

Members **will not** be allowed to conduct business in accordance with their outside employment while on duty or utilize any department owned equipment for that employment.

Members of the Department are not permitted to work off duty in uniform without the consent of the Chief of Police.

By Order Of:

Chad Kenward  
Chief of Police