

Village of Medina Planning Board

Christopher M. Busch, Chairman
Tom Snyder
Christopher Goyette

John Dieter, Vice Chairman
Kathy Blackburn
Larissa DeGraw
Mary Lewis

Village of Medina Planning Board Meeting Minutes November 6, 2018

On **Tuesday November 6, 2018** the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: Kathy Blackburn, Larissa DeGraw, Chris Busch, Chris Goyette, John Dieter and Tom Snyder. Mary Lewis was excused. Village Code Enforcement Officer Martin Busch was also in attendance.

Acceptance of Minutes

Minutes of the October 2, 2018 meeting were reviewed. A motion to approve the minutes was made by John Dieter, seconded by Chris Goyette and unanimously carried.

Old Business

Certificate of Appropriateness: 422 Main Street, sign

A revision of the previously approved sign was reviewed by the Board. The new sign would be smaller with a black and white color scheme. The checker board border will change to solid black. Chairman Busch will circulate a photo of the proposed sign on the building for Board members who will then respond by email for a final decision.

New Business

Certificate of Appropriateness: 521 Main Street, signs

The application was for an abutting non-illuminated front façade sign as well as window signs. The Board determined that the design size and scale met the standards as well as the font and logo. The Board the submitted materials did not accurately illustrate the true colors that would be used. The Board requested that accurate samples be submitted. The Board will approve that item by email.

A motion to approve the design was made by Kathy Blackburn, seconded by Chris Goyette and unanimously carried.

Other Business

The Board continued to discuss possible revisions to the Bed & Breakfast regulations. The matter was tabled until the next meeting.

The Board continued to discuss regulations and use policy for the State Street Park pavilion. The matter was tabled until the next meeting.

The Board discussed a draft of exterior lighting regulations. The draft will be rewritten and further discussed at the next meeting.

Building Department Report

The Code Enforcement Officer reported that the plan review for the Cobblestone Hotel has been completed and that the building permit will now be issued.

Progress on the Bent's project was discussed including temporary sidewalk barriers that will be installed during the project.

Adjournment

With no additional business before the Board, a motion to adjourn was made by Tom Snyder, seconded by Kathy Blackburn and carried. The next Planning Board meeting is scheduled to be held on Tuesday December 4, 2018 at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Martin R. Busch, Acting Secretary