

# Village of Medina Planning Board

Christopher M. Busch, Chairman  
Tom Snyder  
Christopher Goyette

John Dieter, Vice Chairman  
Kathy Blackburn  
Larissa DeGraw  
Mary Lewis

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## **Village of Medina Planning Board Meeting Minutes November 1, 2016**

On **Tuesday November 1, 2016** the Village of Medina Planning Board met in the Council Chambers of City Hall with the following members present: Chris Busch, John Dieter, Chris Goyette, Larissa DeGraw, Mary Lewis, Kathy Blackburn and Tom Snyder. Village Code Enforcement Officer Martin Busch was also in attendance.

### **Acceptance of Minutes**

Minutes of the October 4, 2016 meeting were reviewed. A motion to approve the minutes was made by Kathy Blackburn, seconded by Chris Goyette and unanimously carried.

### **Old Business**

#### **Draft Solar Energy Regulations**

The completed draft of the regulations was submitted to the full Board. Members were encouraged to read the full draft and submit any comments by email. If there are no comments the draft will be submitted to the Village Board for final action.

#### **Proposed CBD Overlay District**

The Board discussed a purpose statement for the proposed overlay district. The Board also reviewed a revised district map and a list of allowed uses.

#### **Waterfront Development Planning**

A committee of ten people has been established to begin discussion of a plan. The first meeting will be held on November 16, 2016 at 7:00 PM in the Building Dept. conference room.

Possible lighting of two canal bridges in the target area was again discussed.

Plans for Lions Park including tree plantings, lighting, a fitness trail and dock facilities was discussed.

A gazebo and other improvements for State Street Park were discussed.

**Request for a Certificate of Appropriateness, 114 E. Center St., rear patio**

The proposed alterations will provide handicap accessibility for this business. The picket type fence surrounding the proposed patio area would be solid vinyl. The fabric type for a proposed awning over the patio has not been determined at this time. The Board found that the proposed alterations met the standards for the Preservation District and noted that the final awning fabric selection should be submitted for review.

A motion was made by John Dieter to issue the Certificate of Appropriateness. The motion was seconded by Chris Goyette and approved with Kathy Blackburn abstaining.

**Rezoning of the old high school property**

No discussion or action taken

**New Business**

**Request for a Certificate of Appropriateness, 430 Main St. façade alterations**

The Board determined that some components of this plan were acceptable while an equal number were not. Specific details and material samples were not provided. Ultimately a motion was made by Tom Snyder to table the matter pending additional information. The motion was seconded by Chris Goyette and unanimously carried.

**Request for front yard parking, 432 East Center Street**

In this matter the Board found that a hardship does exist in that the property size in relation to the location of the dwelling does not leave enough space for parking on either side of the dwelling.

A motion was made by Kathy Blackburn and seconded by Tom Snyder to approve the request with the following conditions:

1. The applicant shall arrange for an appropriate curb cut.
2. The driveway apron shall be paved with asphalt or concrete.
3. The new parking spaces shall comply with the regulations regarding width & length.
4. Parking bumpers shall be installed at the front of the new spaces.
5. All remaining yard areas shall be seeded and maintained as lawn space.

The motion was unanimously approved

**Other Business**

None

**Building Department Report**

None

**Adjournment**

With no additional business before the Board, a motion to adjourn was made by Tom Snyder seconded by Kathy Blackburn and carried. The next Planning Board meeting will be held on Tuesday December 6, 2016 at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,  
Martin R. Busch, Acting Secretary