

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MEDINA HELD ON MONDAY, MAY 9, 2016 AT 7:00 P.M. IN THE TOWN OF SHELBY TOWN HALL.

Present: Mayor Michael Sidari
Trustees Owen Toale, Marguerite Sherman, Todd Bensley, Timothy Elliott
Fire Chief Thomas Lupo, Code Enforcement Officer Martin Busch
Attorney Matthew Brooks

Mayor Sidari called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

The Mayor opened the Public Hearing on the Community Development Block Grant application for funding for the Associated Brands expansion.

Orleans EDA representative, Gabrielle Barone, provided background on the project. She said that \$266,000 is being requested to finance equipment and working capital. The relocation of 2 production lines, with a total increase of seven new product lines, will result in 36 additional full time employees. She also said that, if the application for funding is approved, the Village will provide the funding to the Orleans Land Restoration Committee as a grant, who will lend the funds to Associated Brands. The EDA will oversee the grant administration utilizing the services of Harry Sicherman.

Trustee Bensley reaffirmed that there would be no cost to the Village.

No other interested persons appeared to speak. The Mayor closed the Public Hearing at 7:12 p.m.

Resident David Barhite inquired as to the status of the ambulance contract with the Towns. Mayor Sidari responded that they were approaching an agreement with the Towns of Ridgeway, Shelby and Yates, and the Village of Lyndonville. Fire Chief Lupo also responded with an update on the recent meeting with the Town of Yates and Village of Lyndonville representatives.

A motion was made by Trustee Bensley and seconded by Trustee Sherman. The minutes of April 25, 2016 are approved as submitted.

All ayes
Motion carried.

Trustee Toale requested that a detail of services be included on Tim Enderby's monthly voucher for inspections.

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A motion was made by Trustee Toale and seconded by Trustee Elliott. The bills as presented are authorized for payment.

All ayes
Motion carried.

The following motion was made by Trustee Bensley and seconded by Trustee Elliott.

WHEREAS, the Village of Medina is in support of the creation of jobs in the Village and surrounding areas; and

WHEREAS, the Village is in full support of obtaining employment for residents of the Village and surrounding areas; and

WHEREAS, a job fair would benefit the Village of Medina and local communities for the aforesaid reason.

NOW, THEREFORE, BE IT

RESOLVED, that the Village shall participate in a job fair to be held on May 19, 2016, from 1:00 to 5:00 p.m., and said job fair is to be held at the Medina United Methodist Church, Medina, New York 14103; and be it further

RESOLVED, that there is expense in the organization and operation of said job fair, to this end, the charge for booths for interested employers at said job fair shall be as follows: \$50 per booth for profit businesses, \$0.00 per booth for non-profit entities; and be it further

RESOLVED, that the Village Clerk shall notify the Village's insurance provider as to the participation in said job fair, and shall obtain, from the insurance provider, any necessary riders to properly insure the Village for said job fair, and the Village shall obtain from the owner of the location at which the job fair is to be held, a Certificate of Insurance naming the Village of Medina as additional insured for the said event, including preparation and cleanup.

All ayes
Motion carried.

The following resolution was made by Trustee Toale and seconded by Trustee Sherman.
**AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF
COMMUNITY RENEWAL FOR SMALL CITIES FUNDING**

WHEREAS, Associated Brands, Inc. (the "Company") plans to add new production and packaging lines to their existing facility in the Village of Medina (the "Project"); and

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WHEREAS, The Company has requested that the Village apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the cost of equipment and/or working capital to support the Project, and

WHEREAS, the Orleans Land Restoration Corporation (the "OLRC") is assisting in the facilitation of the Project and has requested that the Village provide the OCR funding to the OLRC as a grant for the purpose of making a deferred loan and a term loan to the Company, and

WHEREAS, the Project will result in substantial benefit to the Village of Medina and Orleans County in form of an estimated 36 new employment positions, and

WHEREAS, the Village has held a public hearing to obtain citizens' views regarding the CDBG program as administered by OCR and the Project;

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor is hereby authorized to submit a grant application on behalf of the Village of Medina in the approximate amount of \$266,000 to the OCR to support the Project, and be it further

RESOLVED, that the Mayor is hereby authorized to execute a grant agreement between the Village and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the OLRC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Village Attorney, and be it further

RESOLVED, that the Mayor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

All ayes
Motion carried.

Mayor Sidari read correspondence from the Genesee Orleans Council on Alcoholism and Substance Abuse, regarding their annual membership meeting and luncheon to be held on May 25, 2016 at Terry Hills Restaurant and Banquet Facility at 12:00 p.m.

The Mayor also read correspondence from COVA, who is soliciting letters of support to expand their Certificate of Need to include all of Orleans County.

A motion was made by Trustee Toale and seconded by Trustee Elliott. Fire Chief Lupo is authorized to send a letter of support for COVA to expand their Certificate of Need, on behalf of the Village of Medina Fire Department.

All ayes
Motion carried.

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A motion was made by Trustee Bensley and seconded by Trustee Sherman. The Mayor is authorized to send a letter of support for COVA to expand their Certificate of Need.

All ayes
Motion carried.

The Mayor reported that Wendel had submitted a Notice to Proceed to DN Tanks to begin work on the Water Storage Tank Upgrade Project.

A motion was made by Trustee Elliott and seconded by Trustee Sherman. With the recent purchase of new fire hose, the Fire Department is authorized to declare 55 lengths of 1 ¾" 50 foot hose, 63 lengths of 2 ½" 50 foot Medina thread, 17 lengths of 4" 100 foot, and 2 lengths of 4" 50 foot hose, as surplus.

All ayes
Motion carried.

A motion was made by Trustee Bensley and seconded by Trustee Elliott. The new fine schedule on parking tickets and the change of location for payments to the Village Clerk's office, is approved, with wording changes to be arranged between Chief Kenward and Attorney Brooks.

All ayes
Motion carried.

A motion was made by Trustee Sherman and seconded by Trustee Bensley. Jacob Reeves is appointed Police Officer effective May 24, 2016, at salary Step 1B - \$44,712.80, for a probationary period of 78 weeks.

All ayes
Motion carried.

A motion was made by Trustee Elliott and seconded by Trustee Bensley. The Mayor is authorized to send a letter to Town of Ridgeway Supervisor Napoli, Town of Shelby Supervisor Draper, and Orleans County Chief Administrative Officer Nesbitt, advising them that the Village will no longer provide animal control services effective June 1, 2016.

All ayes
Motion carried.

The Board discussed the issue of trucks continually using streets designated with a 5 ton weight limit. Attorney Brooks will review the fine schedule listed in the local law and discuss possible changes with Police Chief Kenward. Trustee Bensley suggested that DPW Supt. Houseknecht could talk to the NYS DOT regarding proper signage.

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A motion was made by Trustee Bensley and seconded by Trustee Sherman. A DEMAND LETTER, for unpaid ambulance bills, when the patient has received payment from their insurance company, is approved for use by MedEx in their collection efforts.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Elliott. The Mayor is authorized to sign an agreement with Commercial Acceptance Company, contracted through MedEx, for their debt collection services regarding unpaid ambulance bills.

All ayes
Motion carried.

Code Enforcement Officer Busch updated the Board on a few items. He reported that there would be training sessions offered on allowing mobile homes in residential areas; he has received plans for a Dollar Tree in the former Dollar General space; the former Silver Dollar establishment, to be now known as Fitzgibbons, has requested to use 5 feet of sidewalk space for outside dining; and the Planning Board is working on a draft of Historic Preservation guidelines to be published and bound.

A motion was made by Trustee Toale and seconded by Trustee Elliott. Firefighter Ferdinando Papalia's starting salary on his permanent appointment is reinstated to his temporary position salary of \$35,000, retroactive to his permanent appointment date.

All ayes
Motion carried.

Trustee Sherman noted that with the recent postings on social media, it appears that community and police relations have improved.

Trustee Bensley would like to schedule a meeting with Jeff Evoy from the Medina Central School regarding East Oak Orchard Street.

Trustee Toale requested an Executive Session to discuss a contractual agreement. He also informed the Board that he had recently went on a "ride-a-long" with Police Officer Borrell.

Trustee Elliott expressed his approval at seeing Police Officers walking Main Street.

Mayor Sidari said that he and Trustee Toale had met with Two + Four Company regarding their interest in the former high school building/Calvary Tabernacle Church on Catherine Street. Their plan is to renovate this building for senior housing, pending a Historic Preservation grant applied for by the church. Code Enforcement Officer Busch added that a zoning change would be needed.

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A motion was made by Trustee Bensley and seconded by Trustee Elliott. The meeting is adjourned to Executive Session to discuss a contractual agreement at 9:04 p.m.

All ayes
Motion carried.

The Executive Session was called to order at 9:15 p.m.

A motion was made by Trustee Bensley and seconded by Trustee Sherman. Chief Kenward is authorized to request the Certificate of Eligibles List from Orleans County Civil Service for the position of Police Lieutenant.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Sherman. Salary increases of 2% are authorized for the Clerk-Treasurer, Deputy Clerk-Treasurer, DPW Superintendent and the Code Enforcement Officer effective June 1, 2016.

All ayes
Motion carried.

A motion was made by Trustee Toale and seconded by Trustee Bensley. The Executive Session was adjourned at 9:30 p.m.

All ayes
Motion carried.

Respectfully submitted,

Deborah L. Padoleski
Clerk-Treasurer