

Village of Medina Planning Board

Christopher M. Busch, Chairman
Tom Snyder
Christopher Goyette

John Dieter, Vice Chairman
Kathy Blackburn
Larissa DeGraw
Mary Lewis

Village of Medina Planning Board Meeting Minutes July 5, 2016

On **Tuesday July 5, 2016** the Village of Medina Planning Board met in the Council Chambers of City Hall with the following members present: Chris Busch, John Dieter, Kathy Blackburn, Larissa DeGraw and Mary Lewis. Tom Snyder was excused, Chris Goyette was absent. Village Code Enforcement Officer Martin Busch was also in attendance.

Acceptance of Minutes

Minutes of the June 7, 2016 meeting were reviewed. A motion to approve the minutes was made by Kathy Blackburn, seconded by John Dieter and unanimously carried.

Old Business

Transient Business Law

The Board reviewed and discussed revisions to the Transient Business law that would include mobile food trailers and mobile food vehicles. There are difficulties adding these uses to the existing Article due to the requirement for the payment of a fee and tax in addition to the license fee. The draft will be further revised for review at the next meeting.

Main Street Lighting

The Board was informed that several samples of new bulbs will be installed in the existing Main Street light fixtures for evaluation.

New Business

The Board reviewed an application for a Certificate of Appropriateness for proposed exterior painting for The Book Shoppe at 519 Main Street. The Board found that the proposed colors met the required standards.

A motion was made by John Dieter to issue the Certificate of Appropriateness, seconded by Kathy Blackburn and unanimously approved.

Other Business

The Board briefly discussed the Design Guidelines booklet recently drafted for the Historic Preservation District. Additional photographs will be added. Copies will then be printed and made available for participants in the Main Street Grant program.

Building Department Report

The Code Enforcement Officer updated the Board of progress on the Pride Pak project and continuing landscaping issues at the Family Dollar site. The Dollar Tree project in the Tops Plaza is nearing completion.

Adjournment

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn seconded by John Dieter and carried. The next Planning Board meeting will be held on Tuesday August 2, 2016 at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Martin R. Busch
Acting Secretary