

# Village of Medina Planning Board

Christopher M. Busch, Chairman  
Tom Snyder  
Christopher Goyette

John Dieter, Vice Chairman  
Kathy Blackburn  
Larissa DeGraw  
Mary Lewis

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## Village of Medina Planning Board Meeting Minutes January 2, 2018

On **Tuesday January 2, 2018** the Village of Medina Planning Board met in the Council Chambers of Village Hall with the following members present: Chris Busch, Mary Lewis, John Dieter, Kathy Blackburn and Chris Goyette. Larissa DeGraw and Tom Snyder were excused. Village Code Enforcement Officer Martin Busch was also in attendance.

### Acceptance of Minutes

Minutes of the December 5, 2017 meeting were reviewed. A motion to approve the minutes was made by John Dieter, seconded by Chris Goyette and unanimously carried.

### Old Business

None

### New Business

#### Annual Organizational Actions:

A motion was made by Kathy Blackburn and seconded by Chris Goyette to nominate Chris Busch for Board Chairman. The motion was unanimously carried.

A motion was made by Chris Goyette and seconded by Kathy Blackburn to nominate John Dieter as Vice Chairman. The motion was unanimously carried.

A motion was made by Kathy Blackburn and seconded by Chris Goyette to approve the proposed meeting schedule. The motion was unanimously carried.

#### Site Plan Review: 11427 Maple Ridge Road

The site plan is for a proposed one story medical building to be constructed on 1.7 acres of a 9.49 acre parcel just east of the GCC campus. The building will be about 7,000 square feet. The applicant will provide a full SWPPP, a long form EIS as well as fixture cut sheets and exterior materials details prior to the next Planning Board meeting.

The applicant stated that the mechanical equipment including an emergency generator will be fully screened,  
A new 24 foot wide access drive will be installed and there will be drive lanes all around the building. Connection points for future site development as well as cross connection to the GCC campus will also be part of the paving plan.  
The tenant will apply for approval of signage that will include a monument sign and an abutting building sign.  
The Board questioned the location of snow storage as that which was indicated on the plan seemed to present the possibility of damage to landscaped areas. The applicant indicated that the snow plowing contractor hired by the developer will be directly responsible for any damage to landscaped areas.  
The Board determined that due to the additional information that will be provided, the application at this point is incomplete. No action was taken.

#### **Other Business**

None

#### **Building Department Report**

None

#### **Adjournment**

With no additional business before the Board, a motion to adjourn was made by Kathy Blackburn, seconded by John Dieter and carried. The next Planning Board meeting will be held on Tuesday February 6, 2018 at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,  
Martin R. Busch, Acting Secretary