

Village of Medina Planning Board

Christopher M. Busch, Chairman
Tom Snyder
Christopher Goyette

John Dieter, Vice Chairman
Kathy Blackburn
Larissa DeGraw
Mary Lewis

Village of Medina Planning Board Meeting Minutes April 5, 2016

On **Tuesday April 5, 2016** the Village of Medina Planning Board met in the Council Chambers of City Hall with the following members present: Chris Busch, John Dieter, Tom Snyder, Kathy Blackburn, Chris Goyette, Larissa DeGraw and Mary Lewis. Village Code Enforcement Officer Martin Busch was also in attendance.

Acceptance of Minutes

Minutes of the March 1, 2016 meeting were reviewed. A motion to approve the minutes was made by Kathy Blackburn, seconded by John Dieter and unanimously carried.

New Planning Board members Larissa DeGraw and Mary Lewis were welcomed by Chairman Busch.

Old Business

Certificate of Appropriateness Application: 408 Main Street

The applicant updated the Board on plan revisions that were made after the previous presentation to the Planning Board. After a discussion of the proposed design elements Chairman Busch summarized the main points. On the north façade of the addition the window will be moved to the front corner and the entry door will be moved to the rear of the new dining area. Additional trim elements will be added to this façade. Exterior lighting will consist of gooseneck type fixtures on the front facades and full cut off LED wall packs on the north side façade. Exterior trim details will be assembled from resin cast products. The patio fence enclosure will be fabricated from steel. Spaces in the parking lot will be reorganized and concrete bumpers will be installed adjacent to the building. A mural will be installed adjacent to the new patio. A design for signage and exterior color samples will be submitted later.

Board members found that the proposed design conformed to the applicable design requirements for the Historic Preservation District.

A motion was made by John Dieter to grant the Certificate of Appropriateness, seconded by Chris Goyette and unanimously approved.

New Business

Certificate of Appropriateness Application: 414-416 Main Street

The Board reviewed an application for a front façade restoration and repair. The Board had previously denied a request for a contemporary design at this location that was found to be totally out of character for the District. This design has been reviewed and approved by the National Park Service. The design incorporates the classic elements for a building of this time period. The applicant discussed the design and materials for the project. Colors will be a two tone grey scheme. Details for lighting and signage will be submitted at a future date. The Board found that the proposed design met the relevant requirements of the Historic Preservation District.

A motion was made by Kathy Blackburn to grant the Certificate of Appropriateness, seconded by John Dieter and unanimously approved.

Requested review of Village Code: Chapter 108 & 178

The Board reviewed portions of the Chapters in question and came to agreement on several minor revisions. A draft of the suggested revisions will be prepared and submitted to the Village Board for their consideration.

Other Business

There was a brief discussion of the need to proactively draft a law regulating food vending trucks. The Board will revisit this in the near future.

The Code Enforcement Officer pointed out the need for design standards for the Historic Preservation District. The current New York Main Street grant program under the Orleans County Chamber of Commerce has brought to light the immediate need for local standards.

Building Department Report

The Code Enforcement Officer updated the Board of progress on the Pride Pak project. Upcoming training opportunities on Thursday May 19, 2016 and Thursday June 2, 2016 were discussed.

Adjournment

With no additional business before the Board, a motion to adjourn was made by Tom Snyder seconded by Kathy Blackburn and carried. The next Planning Board meeting will be held on Tuesday May 3, 2016 at 7:00 PM in the Council Chambers of Village Hall.

Respectfully submitted,
Martin R. Busch
Acting Secretary